

Faculty Senate Minutes

Friday, February 8, 2013

University Center 206

PRESENT: Peter Cashel-Cordo, Ethel Elkins, Brandon Field, Adrian Gentle, Mary Hallock Morris, Garret Merriam, Paul Parkison (Chair), Daria Sevastianova, Rex Strange, Kristalyn Shefvland, Maria Shirey, Frank Ward, Jennifer Williams *Ex Officio member*, Shelly Blunt (Interim Assistant Provost).

GUESTS: Stephen Spencer and Kathy Rodgers, Co-Chairs, University Core Implementation Task Force; Wes Durham, Interim Director of Graduate Studies; Mark Krahlung, University Core Director; Jessie Hellman, Jessica Stallings, and James Vaughn, *The Shield*.

CALL TO ORDER: The meeting was called to order at 3:05 p.m.

APPROVAL OF MINUTES: Peter Cashel-Cordo made a motion to approve the amended minutes of the January 25, 2013 meeting. Rex Strange seconded. The minutes were approved with one abstention.

UPDATE FROM THE PROVOST'S OFFICE: Interim Assistant Provost Shelly Blunt updated the Faculty Senate on the following issues:

- **Conditional Reappointment Language:** Blunt reported that the University's promotions committee has started to look at developing language related to conditional reappointments. She noted that they will not be able to work on this charge until they have completed their review of portfolios in mid-March.
- **New Program Submission Process:** Last fall, the provost put together a committee to look at the process for developing new academic programs. The committee was tasked with making the process more expedient and agile. The committee recommended that proposed programs should be "put on the clock," and should have an established time limit for completing the process. The individual leading the effort to develop the program should receive release time. Blunt passed out a copy of the new program submission process, noting that proposed programs should be submitted to the New Program Development Committee (NPDC). The senate asked about the composition of the NPDC; Blunt noted that the committee, which will answer to the Academic Planning Council, will have representatives from each of the colleges, OPRA, and the business office. Additional people could be brought in based on the program's needs. Blunt noted that the final approval of a program by the faculty senate has been removed; the sense is that the curriculum committee will act as a proxy for the senate.

REPORT FROM THE FACULTY SENATE CHAIR: Faculty Senate Chair Paul Parkison read the following report into the minutes:

- **President's Council:** The President's Council met on January 29 and February 5, 2013.
 - **January 29, 2013 Meeting:** During the meeting, Mark Rozewski reported on the "baseline" items to consider when preparing for the budget hearings. He listed: (1) health insurance and the need to buffer for any future increase in university cost increases; (2) Continued awareness of the utility costs and market fluctuations; (3) Increases in post-retirement health care; and (4) Salary increases as a priority for staff, faculty and administration. Mary Hupfer and Dr. Bennett discussed the revised budget hearing process: (1) Need to provide a "cost summary" for all budget requests; (2) need to provide a narrative linking the request to the university strategic plan including (a) One-time or continuing funding, (b) Interdepartmental impact or collaboration, and (c) Direction/vision/impact assessment; and (3) Use of reserve or existing fund sources as seed money for new projects. Steve Bridges provided on bookstore purchase procedures: (1) Student textbook purchasing process may be revised, and (2) Apple merchandise will be available soon.

- February 5, 2013 Meeting: Dr. Rochon and Dr. Blunt provided an overview of the Academic Planning Council's *New Academic Program Submission Process*. This will be discussed later in the meeting with action items identified for the February 22 meeting. Dr. Kiessling provided an overview of the external review of USI campus housing. Mark Rozewski and Dr. Bennett led a discussion of the need for the development of an enrollment management system. A committee will be formed to work with an external facilitator.

- Academic Planning Council: The Academic Planning Council met on January 28, 2013. The following programs were granted initial authorization: (1) Minor in Strength and Conditioning offered by Kinesiology and Sport; (2) Minor in Intercollegiate Athletics offered by Kinesiology and Sport; (3) Minor in Recreational Sports offered by Kinesiology and Sport; (4) Minor in Applied Vocal Music Education offered by Music; (5) Minor in Applied Vocal Music Performance offered by Music; (6) Minor in General Music offered by Music; (7) Minor in Studio Art offered by Art; (8) Minor in Graphic Design offered by Art; and (9) Bachelor of Science in Environmental Science offered by Geology and Physics.

Dr. Rochon and Dr. Blunt provided an overview of the Academic Planning Council's *New Academic Program Submission Process*. Dr. Rochon asked Parkison to investigate the program approval process within the handbook and with attention to faculty role in the process. This is an agenda item under new business and will be listed as an action item for the February 22 Senate meeting.

- Campus Community Budget Hearings: On February 1, Parkison met with Jayne Tang, Administrative Senate chair, and MaryAnn Bernard, Staff Council chair, to discuss the "Campus Community" budget hearing category. We also had a follow-up with Dr. Bennett and Mary Hupfer to discuss the hearing process. We were able to identify three potential common requests: (1) **Increase in frequency and number of "Stress Reduction Events"** like the Welcome Fun Fest, Fall Reception, Summer Staff Picnic; (2) **Sick/Medical leave flexibility** (Inclusion of grandchild or grandparents as family, the creation of shared "sick bank" across roles, personal days); and (3) **Pay and salary adjustment** (Ease salary compression across rank, degree attainment, and level of professional development; Revised faculty, administration, and staff evaluation system for performance based pay increases).
- Creating Community: As a follow up to the Spring Faculty Workshop breakout session on Diversity, I met with Dr. Chris Garrett to begin the development of a Campus Learning Community on "Creating Community." An initial meeting is being arranged with faculty, administration, staff and students interested in issues of diversity and inclusion on campus to brainstorm next steps.
- Senate Recommendations: The following senate recommendations were forwarded to the Provost's Office: Summer Advising Compensation, Summer Faculty Teaching Load, and Faculty Voting Policy.
- Senate Website: The website updates are close to finished. The website should be fully functional next week.

OLD BUSINESS:

- New Core Curriculum Implementation Task Force Update and Action Items: Stephen Spencer and Kathy Rodgers, Co-Chairs, University Core Implementation Task Force, presented the Faculty Senate with a list of action items regarding the New University Core Curriculum.
 - Item 1. Process for Populating the NUCC: Rex Strange moved to approve the recommended process for populating the New University Core Curriculum. Ethel Elkins seconded. The senate vote was unanimous.
 - Item 2. Ways of Knowing Assessment: Originally, each course proposed for the Ways of Knowing section of the NUCC would need to have met four overarching objectives. As the NUCC evolved, however, each sub-category had its own objectives. This would have led to a duplication of effort. Therefore, the task force recommended that each Ways of Knowing course would have to meet at least one of the learning outcomes as well as the outcomes for the category under which the course was submitted. Brandon Field motioned to accept the new language for the Ways of Knowing courses

as amended by the senate. Maria Shirey seconded. The vote was unanimous.

- Item 3. Modern and Classical Languages: Rodgers discussed the policies regarding foreign languages. Because this is the current university policy, no vote was required.
 - Item 4. Students Opting into the NUCC: Adrian Gentle moved that the senate should endorse the task force's recommendation pertaining to students opting into the NUCC. Rex Strange seconded. The vote was unanimous.
 - Item 5. First Year Experience: Brandon Field moved to adopt the three outcomes for the First Year Experience as developed by the task force. Adrian Gentle seconded. The vote was unanimous.
 - Item 6. Indiana State Core | Students Transferring in 30 Credit Hours: The senate discussed the recommendations from the task force regarding the requirements to complete USI's NUCC for students who are transferring the 30 credit hour state core. The senate asked the task force to add language noting that the default degree is the B.S. and that students pursuing a BA degree must complete additional language requirements. Adrian Gentle moved to accept the amended action item; Kristalyn Shefveland seconded. The vote was unanimous.
 - Item 7. NUCC Subsets Satisfying the Indiana State Core: Kristalyn Shefveland moved to accept the task force's recommendation regarding the subset of USI's NUCC that will satisfy Indiana's 30 credit hour general education core. Adrian Gentle seconded. The vote was unanimous. [NOTE: Item 9, NUCC Mapped to the Indiana State Core, was integrated into Item 7, so it was not voted on separately.]
 - Item 8. Indiana State Core and the Existing UCC, aka, the "Gap Year" Policy: It was noted that the "Gap Year" will run from the first summer term of 2013 through the end of the third summer term in 2014. Brandon Field moved to approve the task force's recommendation regarding the courses from the current UCC that will satisfy Indiana's 30 credit-hour general education core during the gap year. Kristalyn Shefveland seconded. The vote was unanimous.
 - Item 10. Dual Credit and the NUCC: Kristalyn Shefveland moved to accept the task force recommendation that students enrolled in Cap courses who enter USI in fall 2014 will have the opportunity to select "old core" instead of the NUCC. Adrian Gentle seconded. The vote was unanimous.
- Consensual Relations Policy: Adrian Gentle and Shelly Blunt presented the final language for the senate's recommendation regarding the university's consensual relations policy. Gentle noted that changes to the language pertaining to disciplinary actions were incorporated into the policy. Kristalyn Shefveland made a motion to approve the recommended language; Mary Hallock Morris seconded. The senate vote was unanimous.
 - Promotion of Department Chairs Policy. Due to time considerations, the discussion of the promotion of department chairs policy was tabled until the next meeting.
 - Senate By-Laws IV Amendment. Paul Parkison proposed an amendment to Article IV, Sections A and B of the Faculty Senate By-Laws. The proposed language reads as follows:
 - A. Each academic college will elect its representative to each of the standing committees by April 1. Representatives from the College of Liberal Arts and the College of Nursing and Health Professions will be elected in odd-numbered years; representatives from the College of Business and the Pott College of Science, Engineering, and Education will be elected in even-numbered years except on Faculty Committees where each college is represented by two

members. In these cases, one member will be elected each year. Members should serve two-year terms and may be re-elected to serve one successive two-year term. Faculty Committees with two representatives per college include:

1. The Curriculum Committee as identified in Article V Section 1 of the By-laws.

2. The Economic Benefits Committee as identified in Article V Section 4 of the By-laws.

3. The Faculty Awards for Service, Teaching, and Research Committee as identified in Article V Section 8 of the By-laws.

B. The Faculty Senate will confirm the election of new members to the standing committees during the first four weeks of each academic year. The secretary of the Faculty Senate will inform each committee member in writing of his-the appointment and the term of the appointment.

Brandon Field made a motion to amend the senate by-laws to include the proposed language. Kristalyn Shefvland seconded. The senate voted to amend the by-laws. There were two abstentions.

- Proposed Senate Response and Recommendation Regarding Indiana Legislative Actions: Peter Cashel-Cordo and Garret Merriam reported on their research regarding Proposed Senate Bill 180. Cashel-Cordo noted that he had talked with Cindy Brinker earlier in the week regarding the political climate in Indianapolis. He noted that this bill may not even be read, but that we should be on record as having concerns in case this changes. Cashel-Cordo added that the faculty needs to have a broader discussion regarding the state's agenda for educational reform. The senate discussed the draft statement presented by Cashel-Cordo and Merriam. Jennifer Williams made a motion to integrate the edited language into a formal statement to send to Brinker and President Bennett. Merriam seconded the motion. The senate vote was unanimous.
- Faculty Senate Budget Hearing Presentation: Paul Parkison noted that the senate needed to establish its budget priorities at the next Senate meeting. He reminded the senate that it does not have a line item in the university's budget. Parkison is going to reach out to the deans regarding their budget requests to see if we can support some of them. The campus community budget hearing will be held on either March 4 or March 11, 2013.

NEW BUSINESS:

- New Program Review Process: Paul Parkison noted that we need to look at the handbook language regarding new program development, the curriculum approval process, the approval process for general studies, and for graduate courses at a future senate meeting.

MEETING ADJOURNMENT: The Faculty Senate adjourned at 5:05 p.m.

NEXT MEETING: February 22, 2013, at 3 p.m. in UC 206.

Submitted:

Mary Hallock Morris
Secretary, Faculty Senate