The University of Southern Indiana
HOT WORK PERMIT

HOT WORK BEING PERFORMED BY:
- ☐ EMPLOYEE
- ☐ CONTRACTOR _____

DATE ISSUED:

LOCATION / BUILDING & FLOOR:

NATURE OF JOB:

NAME OF PERSON(S) PERFORMING HOT WORK:

The above location has been examined. The precautions checked on the Required Precaution Checklist have been taken to prevent fire. Permission is granted for this work.

SIGNED: (Lifesafety Supervisor)

TIME STARTED: AM PM	TIME FINISHED: AM PM	
PERMIT EXPIRES:	DATE:	TIME: AM PM

FIRE WATCH SIGNOFF
Work area and all adjacent areas to which sparks and heat might have spread were inspected for at least 60 minutes after work was completed and found safe.

Signed: _____

After completion of work, return permit to the Office of Risk Management in the Administrative Services Annex North (ASX-N) Room 108

REQUIRED PRECAUTIONS CHECKLIST

- ☐ Fire sprinklers, hose streams and extinguishers in service.
- ☐ Cutting and welding equipment in good repair (same for brazing, etc.)

Requirements within 35 ft. (11m) of work

- ☐ Flammable liquids, dust, lint, and oily deposits removed.
- ☐ Floors swept clean.
- ☐ Combustible floors wet down or covered with damp drop cloths, or metal shields.
- ☐ All wall and floor openings covered.
- ☐ Fire-resistive tarpaulins suspended beneath work.
- ☐ Remove other combustibles where possible.
- ☐ Otherwise protect with fire-resistive tarpaulins or metal shields .

Work on walls or ceilings

- ☐ Construction is noncombustible and without combustible covering or insulation.
- ☐ Combustibles on other side of walls moved away.

Work on enclosed equipment

- ☐ Enclosed equipment cleaned of all combustibles.
- ☐ Containers purged of flammable liquids.

Fire Watch/Hot Work area monitoring

- ☐ Fire watch will be provided during and for 60 minutes after completion of work.
- ☐ Fire watch is supplied with extinguishers and/or hose.
- ☐ Fire watch is trained in use of this equipment and in sounding the fire alarm.

Any questions? Contact the Office of Risk Management at 465-7003

Revised: 12/2002