

(Sample A: Title Page, unnumbered)

METHOD STANDARD HOURS REVISION PROJECT
IN THREE TYPES OF MUSHROOMS: *AGARICUS*,
CREMINI, AND SHIITAKE

By

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January 2008

Submitted to the Graduate Faculty in partial fulfillment of the requirements for the degree

Master of Science in Industrial Management in the Department of Engineering

of the Pott College of Science and Engineering at the

University of Southern Indiana

May 2008

(Sample B: Acceptance Page, numbered ii)

Accepted by the Graduate Faculty of the University of Southern Indiana,
in partial fulfillment of the requirements of the degree of
Master of Science in Industrial Management

(Chairperson's original signature & date)

Thesis Committee Chairperson's
name and University title typed

(Second reader's original signature & date)

Name and title typed

(Third reader's original signature & date)

Name and title typed

(NOTE: Add names and titles of any additional readers
following the format above.)

(Sample C: Abstract, numbered iii)

ABSTRACT

Dobbys, Jane B. Master of Science in Industrial Management, University of Southern Indiana, May, 2007. Capable Associates Perform Strongly: An In-Depth Look at Training, Development, Recognition, and Involvement. Major Professor: David E. Schultz, Ph.D., P.E.

The above is an example of the form to be used for the heading of the abstract page of the thesis. The heading is single-spaced and contains the following information: candidate's name (last name first); degree (Master of Science in Industrial Management); University of Southern Indiana; month (May or December) and year degree is to be conferred; the thesis title; and the name of the major professor.

Many times researchers will have to rely upon the abstract to determine if they want to read the entire thesis. Therefore, care should be taken in making the abstract outline exactly what the thesis offers the prospective reader. Write the abstract last.

The abstract should give a concise, comprehensive statement of the problem or problems being researched. The abstract should (1) state the principal objectives and scope of the investigation, (2) describe the methods employed, (3) summarize the results, and (4) state the principal conclusions.

The method of investigation into the problem should be identified along with the date source. Details about ways the information was analyzed would also be helpful. Finally, the conclusions—or lack thereof—should be considered.

(Sample D: Table of Contents, numbered sequentially with small Roman numerals)

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Note: The structure of the above contents is only an example. The specific chapter headings may differ by department and discipline.

(Sample E: References Page, numbered sequentially with small Roman numerals)

REFERENCES

American Psychological Association. (1994). *Publication Manual of the American Psychological Association*, 4th ed. Washington: American Psychological Association, 1994.

Campbell, William Giles; Ballou, Stephen Vaughan; and Slade, Carole. *Form and Style: Theses, Reports, Term Papers*, 6th ed. Boston: Houghton Mifflin Company, 1982.

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Dodds, J. S., Ed. *The ACS Style Guide, A Manual for Authors and Editors*. American Chemical Society, Washington, DC, 1986.

Gibaldi, Joseph. *MLA Handbook for Writers of Research Papers*. 4th ed. New York: MLA, 1995.

Iverson, C., Ed. *American Medical Association Manual of Style*. 8th ed. Baltimore, MD: Williams & Wilkins, 1989.

Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*, 5th ed. The University of Chicago Press, 1987.

The references above are in the styles consistent with the style manual referenced. Different disciplines use different styles. These are not the only acceptable styles. **References should be cited in a style used by major journals in the candidate's discipline.** However, the chosen style must be used consistently throughout the thesis. NOTE: References for MSIM theses should be cited using A.P.A. style manual.

(Sample F: Half-title page, numbered)

APPENDICES

NOTE: This half-title or division page is not required but is desirable if there are several Appendices. While this page is numbered, the page number used in the Table of Contents is to the following page number— not this one. Half-title pages are not ordinarily used for each separate Appendix.

Table 1. Order of a Thesis. Required sections are in bold print.

1. FLYLEAF* (blank page)	unnumbered
2. TITLE PAGE* (Counted as small Roman numeral i)**	unnumbered
3. ACCEPTANCE PAGE* (small Roman numeral ii)	numbered
4. ABSTRACT* (small Roman numeral iii)	numbered
5. ACKNOWLEDGMENTS (small Roman numeral in sequence)	numbered
6. TABLE OF CONTENTS* (small Roman numeral in sequence)	numbered
7. LIST(S) OF TABLES - FIGURES - ILLUSTRATIONS (small Roman numeral in sequence)	numbered
8. TEXT* (Arabic numerals on every page)**	numbered
CHAPTERS* or DIVISIONS (should reflect the following)	numbered
INTRODUCTION	
METHODS	
RESULTS	
DISCUSSION	
(or other arrangement)	
9. REFERENCES* (or BIBLIOGRAPHY or other heading)	numbered
10. HALF-TITLE PAGE*** (if one is used)	numbered
11. APPENDIX(ES) (may precede REFERENCES if contain citations)	numbered
12. FLYLEAF* (blank page)	unnumbered

* Designates sections which are required; other sections are optional. If your thesis includes these optional sections they must be included in the Table of Contents.

** All page numbers, both Roman and Arabic, are placed in the upper right-hand corner of the page aligned with the right margin. Use the default pagination of your word processor. Small deviations from one inch are acceptable as long as the placement is consistent. NOTE: *These instructions take precedence over all pagination instructions given in other style manuals.*

*** Half-title pages may be used before the Appendices if they are several. Half-title pages are not ordinarily used before each separate Appendix.