**MBA Transfer Credit Request**

Up to 12 credit hours can be transferred from accredited institutions to count towards your MBA degree if those courses align with the USI MBA curriculum. Please email the course syllabi and the completed questions below to [mba.program@usi.edu](mailto:mba.program@usi.edu). All transfer credit must be 3 credit hours each and no more than seven years old upon completion of your program at USI to be accepted. You must also have a B or better for consideration and the MBA faculty will assess the transfer courses requested for curriculum alignment. A link to the USI MBA course descriptions is provided below.

1. Are these requested transfer courses less than seven years old?
   1. (answer here)
2. Are each of these requested transfer courses 3 credit hours per course?
   1. (answer here)
3. Did you earn a grade of B or better in each of these requested transfer courses?
   1. (answer here)
4. Please complete ***all columns*** of the table below for the MBA faculty to evaluate your transfer course requests for alignment with the USI MBA curriculum.

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| --- | --- | --- | --- |
| **Transfer Course Name and Number**  **(e.g., Acct 602 – Managerial Accounting)** | **Transfer Course Description from Syllabus or University Website** | **Term Taken** | **USI MBA Course** |
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[USI MBA Course Descriptions can be viewed here.](https://www.usi.edu/business/mba/course-descriptions/)