



## Instructions on How to Complete the Clinical Practice Reflection

1. Log in to Tk20 from my.usi.edu



2. Click on "Field Experiences" on the left-hand side menu





**(Tk20** 

Teacher Candidate Tutorials

**3.** Click on **Course Term** title followed by the year of your enrollment

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eld Experience > Field Experience > Field Experience					Help Desk Request Support
FIELD EXPERIENCE					
Image: Solution of the state of th					
and the semester/year	Start Date $\bigtriangledown$	Due Date	Status 🗸	Sent By $\triangledown$	Placement
EDUC 292 - Exploration Phase - Fall 2019	10/22/2019 01:31 PM	12/11/2019 05:00 AM	Assessment Completed	Wannemuehler, Sarah	Site Staff :

4. Across the top click on "Field Experience Reflection"

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>	Field Experience $\rightarrow$ Field Experience $\rightarrow$ My Field Experience $\rightarrow$ EDUC 292 - Exploration Phase - Fall
>	EDUC 292 - EXPLORATION PHASE - FALL 2019
>	
>	EDUC 292 - Exploration Phase - Fall 2019 Field Experience Reflection Assessment Feedback
~	INSTRUCTIONS ATTACHMENT(S):
~	Field Experience Reflection (Revised Summer 2017):
~ •	
>	

5. Click "Select" on the right-hand side of the screen



6. Complete the reflection

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a. **DO NOT** type anything into the box labeled "Description"

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ld Experience > Field Experience > My	Field Experience   Clinical Internship Vidter   Select Teacher Candidate Contact	Help Desk Request Su
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Create New Artifact		
Title:*	Teacher Candidate Contact Information 1	
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## **Teacher Candidate Tutorials**



- b. **DO NOT** attach anything to the "Attached Documents" section
- c. Once done, click "Add" in the bottom right-hand corner of the screen

Attached Documents:	+ set vite(s)
	Drag and drop files here

- 7. You will be directed back to the "Field Experience Reflection" tab
- 8. Click on "Submit" in the bottom right-hand corner of this screen

(	Submit	Save	Close

If you have any questions about completing and submitting your Clinical Practice Reflection, contact the Director of Clinical Practice , Dr. Sarah Wannemuehler at <u>scwannemue@usi.edu</u>.

February 2022