

UNIVERSITY OF SOUTHERN INDIANA  
SCREAMING  
EAGLES 

# COMMUTER STUDENT RESOURCE GUIDE





## QUESTIONS OR COMMENTS? CONTACT US:

Student Development Programs  
University Center East 1256  
Monday-Friday 8 a.m. - 4:30 p.m.  
812-465-7167  
USI.edu/sdv  
Getinvolved@usi.edu

## ACKNOWLEDGEMENTS

The Commuter Student Guide is published by USI Student Development Programs. The information in this guide was collected and compiled in Summer 2019. Since the programs and services contained herein are subject to continuous review and evaluation, the University reserves the right to make changes at any time without notice. This publication, therefore, is intended for information only. Contact the area responsible for specific programs/services for assistance.

*The University of Southern Indiana is committed to principles of equal opportunity and affirmative action.*

Questions or concerns should be directed to the Affirmative Action Officer, USI Human Resources Department, University of Southern Indiana, 8600 University Boulevard, Evansville, Indiana 47712.



# WELCOME TO THE UNIVERSITY OF SOUTHERN INDIANA

Welcome Commuter Students!

Let's be real: being a college student is no walk in the park. As a commuter student, you will most likely run into obstacles that are different from those faced by resident students. While trying to balance coursework, commuting, working and having a social life may prove to be challenging, Student Development Programs is here to help make your experiences as a Screaming Eagle as invigorating as possible. It all begins here.

Our office provides an array of opportunities for commuter students to get involved on campus. We can help you get connected to over 140 student organizations, participate in leadership development programs and help you learn about movies, entertainment, lectures and activities to attend.

We have created this guide to serve as a resource about issues that relate to you—the commuter student. We can help you get started on your journey here at USI.



# TRAVELING TO CAMPUS

Whether traveling from near or far, it is best to plan ahead to get to campus. Here are some tips on traveling to campus, parking and services to help you and your vehicle stay safe.

## GETTING TO CAMPUS

---

It's important to plan main and alternate routes to campus. Heavy traffic or an accident can bring traffic to a halt and you don't want to be late for class.

As you enter campus, you will need to navigate a roundabout. Make sure to slow down before entry, yield to the vehicles that are traveling in the roundabout and stay in your lane. This will help you safely travel through the roundabout.

## PARKING

---

Commuter students may park in any University lot that does not require a parking permit or that is marked restricted. Most lots in the main part of campus are available for commuter students. Look for signs listing restrictions prior to parking. In housing locations, use the visitor parking spots. The campus map on the back cover indicates which lots are available to commuter students.

Plan extra time into your commute to find a parking space and to walk to class. Also, have some backup parking lots in mind if you come at busier times. There is an on-campus shuttle for farther lots.

Commuter students do not need a parking permit to park on campus.





## PUBLIC TRANSPORTATION

---

If you live near campus, consider taking the Metropolitan Evansville Transit System (METS) bus transportation to and from campus. This saves on finding a parking spot and using money on gas.

USI and METS provide bus transportation on campus and to the Eagle Plaza and Schnuck's Transfer Terminal for USI students. There is no charge for students providing a valid Eagle Access Card. Real-time tracking of the buses serving the USI campus is available courtesy of DoubleMap at [mets.doublemap.com](https://mets.doublemap.com).

For more information go to: [USI.edu/public-safety/bus-schedules](https://USI.edu/public-safety/bus-schedules).



## ARCHIE'S TIP

For safety purposes, all students are encouraged to register their vehicle with the University.

Complete the registration form at:  
[USI.edu/security/parking/vehicle-registration](https://USI.edu/security/parking/vehicle-registration).



# CAMPUS SAFETY

USI Public Safety maintains 24-hour, seven-days-a-week security coverage of the campus. Security duties include traffic control, security of physical assets and safety of all employees, students and guests of the campus. In addition, all security staff serve as first responders and are trained in first aid and other emergency procedures.

## OTHER PUBLIC SAFETY SERVICES:

- **Vehicle Assistance:** USI Public Safety can help with vehicle assistance, such as jump starting a car, airing up tires or unlocking your car.
- **Security Escort:** Public Safety offers a free on-campus escort service to accompany you from one campus location to another. Contact Public Safety to arrange the service.
- For non-emergency calls to Public Safety, use **812-464-1845**
- For emergencies call **812-492-7777**

## TITLE IX

---

### SEXUAL ASSAULT PREVENTION AND RESPONSE

USI is committed to creating and maintaining an educational and work environment free of all violence in which all members of the USI community are treated with respect and dignity. USI condemns all gender-based discrimination including sexual assault, rape, sexual harassment and all other forms of non-consensual sexual activity. To report a sexual assault, violence or harassment, contact Public Safety at 812-465-7777 or go online to [USI.edu/deanofstudents](http://USI.edu/deanofstudents).



## ARCHIE'S TIP

Add Public Safety's emergency phone number to your phone: 812-492-7777. You also may dial 7777 from any campus phone.

## VANDERBURGH COUNTY SHERIFF'S OFFICERS


---

USI and the Vanderburgh County Sheriff's Office have collaborated to create a unit of deputies assigned to patrol the USI campus on a full-time basis. They will respond to emergencies through Public Safety.

## RAVE ALERT

---

USI RAVE Alert gives immediate notification via email, text message and voice message about emergencies and severe weather.

Rarely will bad weather close USI, but when that happens, USI will notify local radio and television stations, post a notification on the USI homepage and send a RAVE Alert if classes are canceled. We strongly suggest signing up to receive text message and voicemail notifications through the RAVE Alert system to notify you if campus is closed or to inform you of any other important information. This way you will know right away when something has happened or classes have been canceled. As a commuter student, you will automatically receive the email alerts, but **you must sign up** to receive the other forms of notification. To sign up, go to [myUSI](#) and click on  or visit [USI.edu/emergency](#).





# STUDENT SERVICES

Being well can help you do well inside and outside of the classroom. Self-care, including quality sleep, good nutrition and knowing how to cope with stress, all contribute to your ability to thrive as a USI student. Wellness is an active, continuous process of self-enhancement. Every day you make choices that influence your own wellbeing. From locating resources on campus to needing someone to talk to about challenges in life, the following offices will help you be successful during your time at USI.

## DEAN OF STUDENTS OFFICE (DOSO)

---

UNIVERSITY CENTER EAST, ROOM 1229

The DOSO staff is here to help students succeed at the University by connecting them to resources, assisting them as they navigate administrative processes with other University offices and serving as advocates when students face academic and personal challenges. To learn more visit [USI.edu/deanofstudents](http://USI.edu/deanofstudents) or contact 812-464-1862.

## DISABILITY RESOURCES (DR)

---

SCIENCE CENTER, ROOM 2206

DR coordinates services and academic accommodations for USI students with disabilities to ensure equal access to facilities, programs, services and resources at the University. For more information call 812-464-1961 or visit [USI.edu/disabilities](http://USI.edu/disabilities).





## COUNSELING CENTER

---

### ORR CENTER, ROOM 1051

Students can attend individual, group and couples counseling sessions on campus free of charge. Learn more about all of the Counseling Center services at [USI.edu/counselingcenter](http://USI.edu/counselingcenter) or call 812-464-1867.

## STUDENT WELLNESS OFFICE

---

### RECREATION, FITNESS AND WELLNESS CENTER, ROOM 219

Throughout the year, wellness outreach events are offered for students. To get program information visit [USI.edu/rfw/wellness/wellness](http://USI.edu/rfw/wellness/wellness) or call 812-461-5483.

## UNIVERSITY HEALTH CENTER

---

### HEALTH PROFESSIONS CENTER, ROOM HP0091

The Deaconess facility is located on campus to provide health services, women's health and immunizations. Commuter students can opt-into the Office Visit Plan to get unlimited free visits or the University Health Center will also take your medical insurance. For more information about services and the Office Visit Plan go to [USI.edu/healthcenter](http://USI.edu/healthcenter) or call 812-465-1250.

## OFF-CAMPUS MEDICAL FACILITIES

---

If you need medical attention, the local medical facilities are Deaconess Clinic and St. Vincent Medical. Additional medical facilities are in the community. Make sure to check with your insurance provider for plan information, if necessary.

## ARCHIE'S TIP

If you need support, reach out to get the help you need. If it is an emergency and you are on campus, call Public Safety at 812-492-7777.

If you are off-campus, call 911 or go the nearest emergency room.





# EAGLE ACCESS CARD

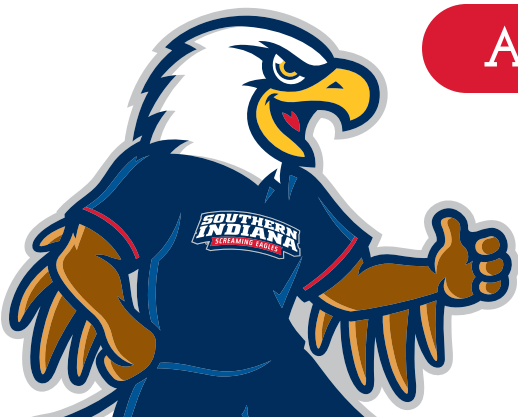
The Eagle Access Card is USI's photo identification card known as your student ID. In addition to serving as an ID card, the Eagle Access Card is a convenient, easy and safe way to access products and services without carrying cash. By activating the declining balance feature of the card, students make the ID card an on-campus debit card as well.

Use your Eagle Access Card to:

- Access the Recreation, Fitness and Wellness Center (RFWC), rent equipment and check in at Intramural activities
- Charge your books to your bookstore account at the Campus Store
- Check out or reserve materials at the Library
- Enter into athletic events for free
- Receive discounts in the community
- Use print stations and copiers in campus computer labs
- Pay for printing and copying in the Copy Center
- Purchase food at an on-campus dining location if you have money on your card or are on a meal plan

Add money to your FLEX or Munch Money accounts on your Eagle Access Card through your myUSI account or visit the Eagle Access Card Office located in the lower level of University Center West. For questions, contact the Eagle Access Card Office at **812-465-1124** or visit [USI.sodexomyway.com](http://USI.sodexomyway.com).





## ARCHIE'S TIP

Make sure to carry your Eagle Access Card Student ID with you. Consider adding money to your FLEX or Munch Money accounts for making purchases on campus.

### NEED CASH ON CAMPUS?

---

You can cash a personal check at the Bursar's Office (Lower level of Orr Center) or get money from seven ATMs located on campus:

- **EVANSVILLE TEACHERS FEDERAL CREDIT UNION**  
Redwood Lounge and Rice Library
- **FIFTH THIRD BANK**  
University Center East
- **GERMAN AMERICAN**  
University Center West
- **HERITAGE FEDERAL CREDIT UNION**  
Recreation, Fitness and Wellness Center and Residence Life Community Center
- **OLD NATIONAL BANK**  
Rice Library



# LOOKING FOR A PLACE TO EAT?

## ON-CAMPUS DINING OPTIONS

### UNIVERSITY CENTER EAST



### UNIVERSITY CENTER WEST



### OTHER LOCATIONS



(Eagle Express C-Store)



(The Link between the Science Center and  
the Health Professions Center)



**STARBUCKS**

(Rice Library)



Interested in a meal plan or adding money to your account to purchase food? There are options for commuter students. Visit the Eagle Access Card Office located in the University Center West on the lower level or go online to [USI.sodexomyway.com](http://USI.sodexomyway.com).

## FOOD BROUGHT FROM HOME

---

Commuter students can eat food brought from home in all dining seating areas. If you bring your lunch or dinner and are looking for a microwave, check out these spots:

- Business and Engineering Center (Lower level)
- David L. Rice Library (First floor)
- Health Professions Center (Lower level)
- Liberal Arts Center (First floor)
- Robert D. Orr Center (Lower level)
- University Center East (First floor)
- University Center East Student Involvement Center (Lower Level)



## ARCHIE'S TIP

Downloading the GRUBHUB app lets you order your food ahead of time and eliminates waiting in line. If you bring your own food, plan ahead to get groceries you'll need for your meal.

**GRUBHUB**



# OUTSIDE THE CLASSROOM

## LOOKING FOR A PLACE TO STUDY?

---

Use your time between your classes to work on homework, study for an exam, catch up with friends or attend a campus event.

**David L. Rice Library:** The Library provides many resources and services to assist with your academics. Find more information and library hours at [USI.edu/library](https://www.usi.edu/library).

**Study Spaces:** In between classes, find a favorite study space on campus. Besides the Library, there are lounges and study areas in the University Center, Recreation, Fitness and Wellness Center (RFWC) and in all academic buildings.

## HOW TO USE TIME BETWEEN CLASSES

When you have time before, after or between classes, make sure you connect with campus by doing some of the following:

- Go to Rice Library and study
- Go to the University Center – it is the hub for campus events
- Relax down by Reflection Lake under the gazebo
- Run over to the RFWC to get in a quick workout or hang out in the game room
- Set up your hammock on the Quad
- Take a stroll down the Bent Twig Trails
- Use your meal plan or munch money to eat on campus





## ON-CAMPUS TECHNOLOGY

---

### COMPUTER LABS

USI's campus is equipped with 51 computer labs encompassing 1,165 computers. For a complete list of lab locations and hours visit: [USI.edu/it/computer-labs](http://USI.edu/it/computer-labs).

### PRINTING AND COPYING

Students must have Flex money on their Eagle Access Card to print or make copies. Most computer labs include printers. Color printing and copying is available in the Library. USI's Copy Services offers color printing, copying, large format printing and bindery services.

### MICROSOFT OFFICE 365

All students can access Microsoft Office suite and can download free copies up to five different devices by logging into myUSI.

### TECHNOLOGY SUPPORT

For on-campus wireless network, computer repair and technology questions, contact Information Technology Help Desk at 812-465-1080 or [USI.edu/it](http://USI.edu/it).



## ARCHIE'S TIP

Make sure to change your password frequently and don't share it with anyone!



# GETTING INVOLVED

## GET INVOLVED ON CAMPUS

---

USI provides an endless amount of opportunities to get involved ranging from annual events, campus activities and student organizations. Getting involved not only allows you to meet other students with similar interests as yours, employers love to see students with leadership experience on their resumes.

## ANNUAL EVENTS

---

USI is rich with tradition and holds signature events each school year. Be sure to mark your calendar for these events:

**Student Involvement Fair:** The second Wednesday of each semester

**Labor Day at the Lake:** Held each Labor Day (no classes)

**Lighting a Tradition:** Occurs before winter break

**Late Night Breakfast:** Occurs before finals week each semester

**Homecoming:** During the spring semester

**Breakfast with the President:** During the spring semester

**SpringFest:** In April

**Spruce Up USI:** In April

## CAMPUS ACTIVITIES

---

Explore the many ways to get involved on campus with the offices, departments and student programs below:

**APB and Cinema USI**  
[USI.edu/apb](http://USI.edu/apb)

**Athletics**  
[gousieagles.com](http://gousieagles.com)

**Center For International Programs**  
[USI.edu/international](http://USI.edu/international)

**Dean Of Students**  
[USI.edu/deanofstudents](http://USI.edu/deanofstudents)

**Fraternity And Sorority Life**  
[USI.edu/fsl](http://USI.edu/fsl)

**Multicultural Center**  
[USI.edu/mcc](http://USI.edu/mcc)

**O'Daniel Leadership Programs**  
[USI.edu/leadership](http://USI.edu/leadership)

**Recreation, Fitness and Wellness Center**  
[USI.edu/rfw](http://USI.edu/rfw)

**Religious Life**  
[USI.edu/religiouslife](http://USI.edu/religiouslife)

**Student Development Programs**  
[USI.edu/sdv](http://USI.edu/sdv)


**Student Government Association**  
[USI.edu/sga](http://USI.edu/sga)

**Theatre Department**  
[USI.edu/theatre](http://USI.edu/theatre)



## STUDENT ORGANIZATIONS

---

USI has over 140 clubs and organizations that are social, service, academic, fraternities and sororities, and honorary in nature to serve the various interests of USI students. To find student organizations that fit your interest, attend the Student Involvement Fair at the start of each semester or log into myUSI and click on  to find the list of organizations.

Find out what is happening on campus at [calendar.USI.edu](http://calendar.USI.edu).

## COMMUTER STUDENT BUCKET LIST

---

- ✓ Attend a guest lecture or speaker on campus
- ✓ Celebrate MLK Jr. Day at the Memorial Luncheon
- ✓ Cheer on your Screaming Eagles at a sporting event
- ✓ Eat breakfast with the President
- ✓ Enjoy a theatre production in the Performance Center
- ✓ Go rock climbing at the RFWC
- ✓ Hammock on the Quad
- ✓ Hang out on the Fuquay Welcome Center Roof Top
- ✓ Join a student organization
- ✓ Listen to 95.7 *The Spin*, USI's campus radio station
- ✓ Make a s'more at Eicher Barn
- ✓ Participate in Homecoming events
- ✓ Play on an Intramural sports team
- ✓ Read *The Shield*, USI's school newspaper
- ✓ Take a photo with Archie, USI's mascot
- ✓ Try something for the first time
- ✓ Volunteer on or off-campus
- ✓ Walk the USI-Burdette Park Trail
- ✓ Watch a Cinema USI movie in Forum 1
- ✓ Work at an internship or part-time job



## ARCHIE'S TIP

Even though you are commuting to USI, find three opportunities to get involved: something in your academic area of study, something you have always enjoyed and something new. These experiences will enhance your college experience at USI. This is where you build friendships and grow as a person outside of the classroom.

# HELPFUL INFORMATION

## ADVISING CENTERS

### ROMAIN COLLEGE OF BUSINESS

812-465-7028

RCOB.Advise@usi.edu

USI.edu/business

Business and Engineering Center 1015

### COLLEGE OF LIBERAL ARTS

812-461-5307

LAadvise@usi.edu

USI.edu/liberal-arts

Liberal Arts Center 2001

### BACHELOR AND PROFESSIONAL STUDIES (ADULT LEARNERS WITH PRIOR COLLEGE EXPERIENCE)

812-464-1879

Ishafer@usi.edu

USI.edu/liberal-arts/professional-studies

Liberal Arts Center 3099

### COLLEGE OF NURSING AND HEALTH PROFESSIONS

812-228-5042

Cnhp.advisor@usi.edu

USI.edu/health

Health Professions Center 2023

### POTT COLLEGE OF SCIENCE, ENGINEERING, AND EDUCATION

812-228-5191

USI1SEEADV@usi.edu

USI.edu/science

Education Center 3104

### CENTER FOR EXPLORING MAJORS (UNDECIDED MAJORS)

812-465-1606

udadvise@usi.edu

USI.edu/university-division

Education Center 1142

## ACADEMIC SKILLS

USI.edu/university-division/academic-skills

812-464-1743

Education Center 1111

## BURSAR/CASHIER

USI.edu/bursar

812-464-1842

Orr Center 036

## USI CAMPUS STORE

USI.edu/campusstore

812-464-1717

Fax Number for student use (fee)

812-464-2467

University Center West 132

## CAREER SERVICES AND INTERNSHIPS

USI.edu/careerservices

812-464-1865

Orr Center 074

## COUNSELING CENTER

USI.edu/counselingcenter

812-464-1867

Orr Center 1051

## DEAN OF STUDENTS

USI.edu/deanofstudents

812-464-1862

University Center East 1229

## DISABILITY RESOURCES

USI.edu/university-division/disabilities

812-464-1961

Science Center 2206

## EAGLE ACCESS CARD

USIfood.com

812-464-1859

University Center West 003

## FOOD SERVICE

USIfood.com  
812-464-1859  
University Center West 003

## HONORS PROGRAM

USI.edu/honors  
812-464-1833  
Orr Center 1070

## CENTER FOR INTERNATIONAL PROGRAMS (STUDY ABROAD)

USI.edu/international  
812-465-1248  
University Center East 1234

## MULTICULTURAL CENTER

USI.edu/mcc  
812-465-7188  
University Center East 1244

## PROVOST'S OFFICE

USI.edu/provost  
812-465-1617  
Wright Administration 103

## PUBLIC SAFETY

USI.edu/security  
812-464-1845  
Security Building

## RECREATION, FITNESS AND WELLNESS CENTER

USI.edu/rfw  
812-461-5268

## REGISTRAR

USI.edu/registrar  
812-464-1762  
Orr Center 1075

## RELIGIOUS LIFE

USI.edu/religiouslife  
812-464-1871  
Residence Life Service Center

## STUDENT DEVELOPMENT PROGRAMS

USI.edu/sdv  
812-465-7167  
University Center East 1256

## STUDENT FINANCIAL ASSISTANCE

USI.edu/financial-aid  
812-464-1767  
Orr Center 1005

## STUDENT GOVERNMENT ASSOCIATION

USI.edu/sga  
812-464-1862  
University Center East 0256

## STUDENT SUPPORT SERVICES

USI.edu/university-division/student-support-services  
812-465-1606  
Education Center 1142

## TITLE IX

USI.edu/sexual-assault-prevention-and-response  
812-464-1703  
Wright Administration Building  
Forum Wing, Suite 171

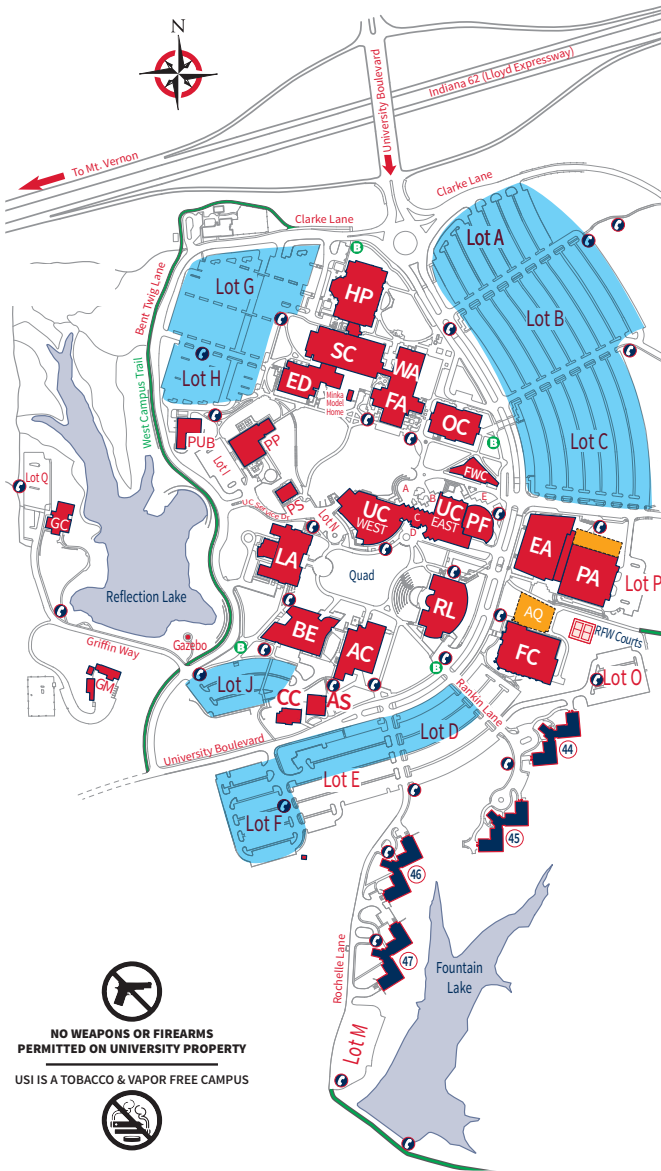
## UNIVERSITY HEALTH CENTER

USI.edu/healthcenter  
812-465-1250  
Health Professions Center 091

## VETERAN, MILITARY AND FAMILY RESOURCE CENTER

USI.edu/outreach/veterans  
812-464-1857  
Education Center 0114

# UNIVERSITY OF SOUTHERN INDIANA



**NO WEAPONS OR FIREARMS  
PERMITTED ON UNIVERSITY PROPERTY**

USI IS A TOBACCO & VAPOR FREE CAMPUS

## Campus Legend

- |   |     |
|---|-----|
| Arts Center                                       | AC  |
| Art Studio  | AS  |
| Business and Engineering Center                   | BE  |
| Carter Hall (UC 233)                              | UC  |
| Couch/Renner Hall (ED 1101)                       | ED  |
| Dowhie Ceramic Center                             | CC  |
| Education Center                                  | ED  |
| Forum Lecture Halls (FA 1, 2, and 3)              | FA  |
| Forum Wing  | FA  |
| Fuquay Welcome Center                             | FWC |
| The Griffin Center                                | GC  |
| Grounds Maintenance Center                        | GM  |
| Hamilton Music Studio (LA 0114)                   | LA  |
| Health Professions Center                         | HP  |
| Klemyer Hall (LA 0101)                            | LA  |
| Liberal Arts Center                               | LA  |
| Mallette Studio Theatre (LA 0105)                 | LA  |
| McCutchan Art Center/<br>Pace Galleries (LA 0155) | LA  |
| Mitchell Auditorium (HP 1002)                     | HP  |
| Orr Center  | OC  |
| Performance Center                                | PF  |
| Physical Activities Center (PAC)                  | PA  |
| Physical Plant Service Center                     | PP  |
| Public Safety Building                            | PS  |
| Publishing Services Center                        | PUB |
| Recreation, Fitness and Wellness Center           | FC  |
| Rice Library                                      | RL  |
| Screaming Eagles Arena                            | EA  |
| Science Center                                    | SC  |
| University Center                                 | UC  |
| A. UC Courtyard                                   |     |
| B. Rice Plaza                                     |     |
| C. The Cone                                       |     |
| D. UC Fountain                                    |     |
| E. Performance Center Courtyard                   |     |
| Wright Administration Building                    | WA  |
| Pedestrian, Bike and Nature Trail                 |     |
| Commuter Student Parking                          |     |
| Blue Emergency Phone                              |     |
| Bus Stop  |     |
| <b>Under Construction</b>                         |     |
| Aquatic Center                                    | AQ  |
| Physical Activities Center Expansion              | PA  |

