

Calendar Year 2021 Biweekly Payroll Schedule

PAY NO.	PAY DATE	PAY PERIOD		*DEADLINE FOR ADDING/DELETING TO PAYROLL	TIMESHEETS & RECAPS DUE BY NOON
		BEGINNING	ENDING		
1	1/15/2021	12/26/2020	1/8/2021	1/6/2021	1/8/2021
2	1/29/2021	1/9/2021	1/22/2021	1/20/2021	1/22/2021
3	2/12/2021	1/23/2021	2/5/2021	2/3/2021	2/5/2021
4	2/26/2021	2/6/2021	2/19/2021	2/17/2021	2/19/2021
5	3/12/2021	2/20/2021	3/5/2021	3/3/2021	3/5/2021
6	3/26/2021	3/6/2021	3/19/2021	3/17/2021	3/19/2021
7	4/9/2021	3/20/2021	4/2/2021	3/30/2021 **	4/1/2021 **
8	4/23/2021	4/3/2021	4/16/2021	4/14/2021	4/16/2021
9	5/7/2021	4/17/2021	4/30/2021	4/28/2021	4/30/2021
10	5/21/2021	5/1/2021	5/14/2021	5/12/2021	5/14/2021
11	6/4/2021	5/15/2021	5/28/2021	5/25/2021 **	05/27/2021 **
12	6/18/2021	5/29/2021	6/11/2021	6/9/2021	6/11/2021
13	7/2/2021	6/12/2021	6/25/2021	6/23/2021	6/25/2021
14	7/16/2021	6/26/2021	7/9/2021	7/7/2021	7/9/2021
15	7/30/2021	7/10/2021	7/23/2021	7/21/2021	7/23/2021
16	8/13/2021	7/24/2021	8/6/2021	8/4/2021	8/6/2021
17	8/27/2021	8/7/2021	8/20/2021	8/18/2021	8/20/2021
18	9/10/2021	8/21/2021	9/3/2021	8/31/2021 **	9/2/2021 **
19	9/24/2021	9/4/2021	9/17/2021	9/15/2021	9/17/2021
20	10/8/2021	9/18/2021	10/1/2021	9/29/2021	10/1/2021
21	10/22/2021	10/2/2021	10/15/2021	10/13/2021	10/15/2021
22	11/5/2021	10/16/2021	10/29/2021	10/27/2021	10/29/2021
23	11/19/2021	10/30/2021	11/12/2021	11/10/2021	11/12/2021
24	12/3/2021	11/13/2021	11/26/2021	11/19/2021 **	11/23/2021 **
25	12/17/2021	11/27/2021	12/10/2021	12/7/2021 **	12/9/2021 **
26	12/31/2021	12/11/2021	12/24/2021	12/13/2021 **	12/15/2021 **

*All payroll data from departments, excluding timesheets and recaps, is due by 4:30 PM on these dates, unless the calendar requires a change in the payroll processing time or if the University is closed any time before/after these dates.

**Accelerated deadline due to holiday, subject to change. Holiday memo will be sent prior to deadlines.