Benefits Online!

- Once you get your *my*USI login information, login to **https://my.USI.edu**
- Find the **Benefitfocus** App within your Eagle Apps and click it – shown to the right in the pink box
- That will take you to the **communication portal**

Eagle Apps

Communication Portal

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| Home | Health Benefits | | 🔍 |

Welcome Wendy!

Welcome to the USI online benefits platform. This site gives you easy access to information about your employee benefits and access to make changes to your benefits.

Visit www.USI.edu/HR/benefits/open-enrollment for information regarding the 2021 open enrollment period. Employees can make changes in benefits between 10/22/2020 and 11/05/2020.

Please see the following specific benefit:

2021 Open Enroll
Guide - Retiree

2021 Open Enroll
Guide - Active

Provider Links

Medical - Anthem

Prescription - CVS
Caremark

Dental - HRI Dental
Health Options

2021 Benefits

USI®

Click Here!

Sign up or make changes to your 2021 coverage.

Links to provider websites and benefit guides

This area will house communication from the USI Benefits Team

Click to enter the benefits platform

The Benefits Platform

Once in the platform, click on get started to start your enrollment process.

You'll need to:
- Add dependents (if applicable)
- Add dependent documentation (if applicable)
- Enroll in benefits
- Add Beneficiaries
- Make sure to scroll all the way to the bottom of each page to save process.
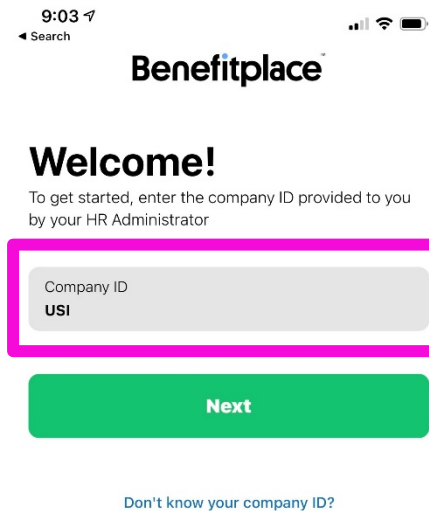- Review your benefits at the end to ensure you are properly enrolled
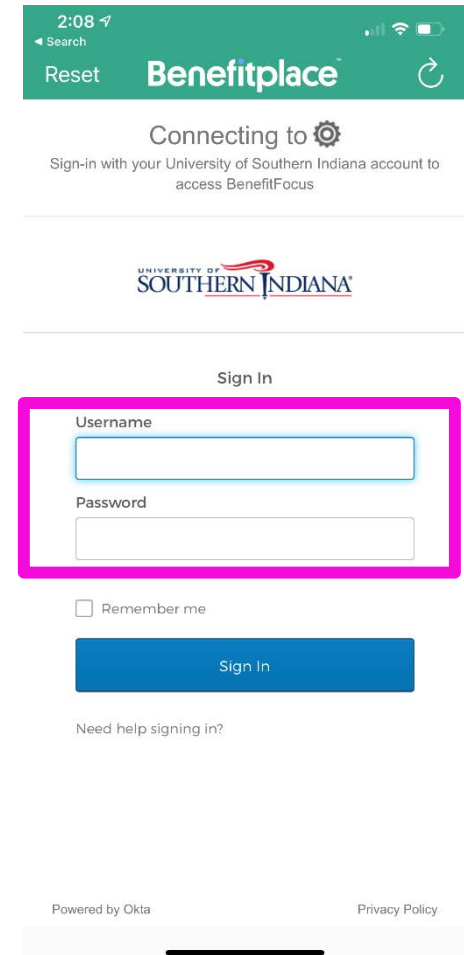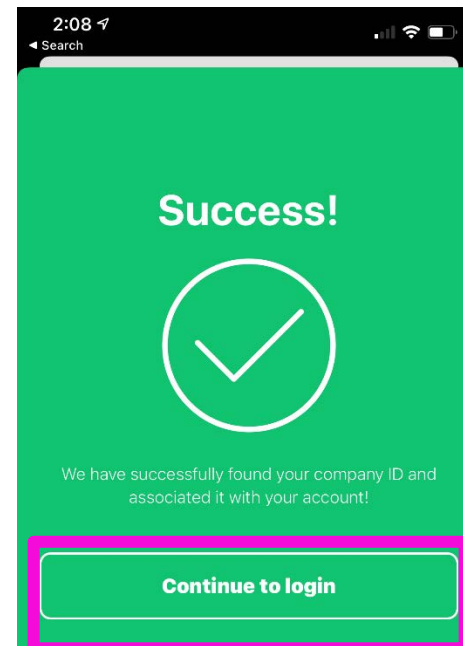
Benefits App

Find the app in the app store search for Benefitfocus or Benefitplace
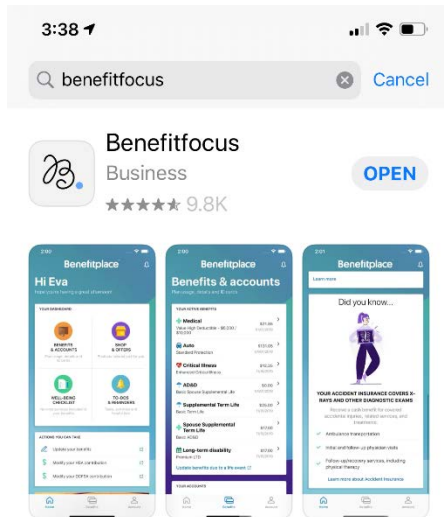
Use code **USI** for company ID

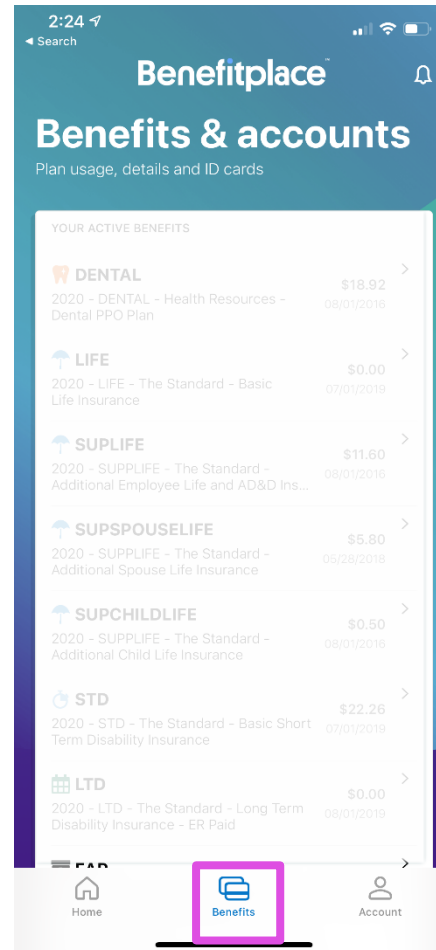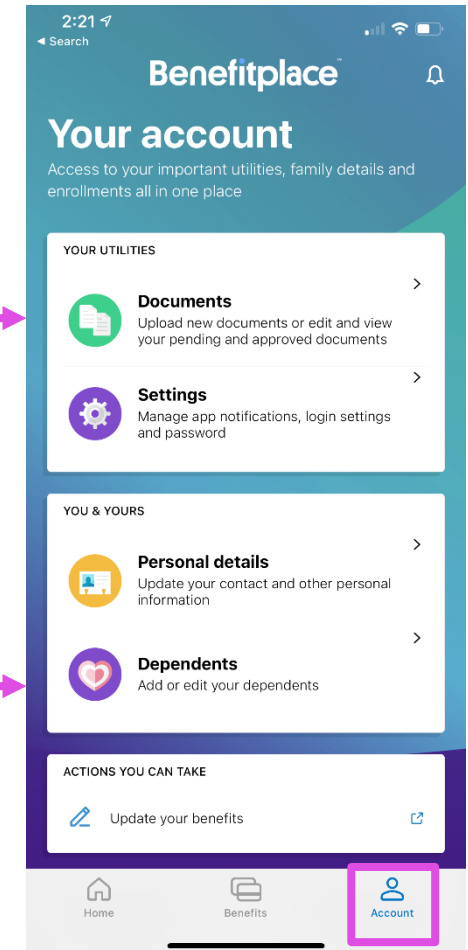Click on continue, then use your MyUSI credentials to log-in!

Benefits App

Make changes, upload documents or view current benefits!

Click on Benefits to see a list of your benefits and your premiums.

Click on Profile and you will find the place to upload documents for Qualifying Life Events or add dependents.

Questions?

For individual appointments to discuss benefit questions call 812-464-1815 and ask for Connie or Wendy