



Staff Council Meeting Minutes
April 16, 2019 – BE 3024

Members present: Terri Alvey, Jeri Broshears, Sherry Dockery, Stephanie Fifer, Michelle Hahn, Michelle Herrmann, David Huebner, Melody Lemberg, Jamie Little, Tina McCalment, Amanda Mitchell, Kathy Oeth, Will Pool, Ziporah Rascoe, Sherry Tynes, Lisa Wulff. **Absent:** Bryce Akers, Melissa Burch, Travis Dickison, Amy Doninger, Heather Odom

Call to Order – meeting called to order at 2:02 by Will Pool.

- I. Approval of Minutes – Motion to approve March 19, 2019 minutes was made by Michelle Herrmann, second by Stephanie Fifer. Minutes approved as written.
- II. Officer reports:
 - Will shared the Indiana Department of Justice attended the President’s Council to discuss hate crimes. If you see or hear anything, please call Public Safety at 7777.
 - Student Success and Retention Workshops were held April 11 and 15. There was a good mix of support staff and administrators.
- III. Committee Reports:
 - Employee Relations – Terri reported the committee is working on the employee picnic. Sherry Tynes discussed the Heads up game will have 10 teams of four people per team. Stephanie Fifer shared the menu of shredded BBQ pork and chicken along with a vegetarian option, baked beans, potato chips, tossed salad, ice cream, cookies, tea, lemonade and water. She will check to see if the contract was sent to Andrew in HR.
 - Economic Benefits – David reported the committee is keeping an eye on the state budget for the Lockton Study to bring staff to midpoint. Bryce had a meeting with facilities management and HR to discuss employees being sent home during inclement weather. Kathy discussed the next step for the Annual Review Committee is to put together focus groups. Will says they have received Lockton survey responses to help develop strategies for focus groups but cannot release that information at this time.
 - Nominating – Michelle Herrmann stated she has received five nominations for staff council positions. We need to encourage staff to run for these positions. A blurb will be placed in USI Today. We hope to have representation from all staff groups. Elections will be the week of May 13.
- IV. Unfinished Business – Severe Weather. Will talked with Bryan Morrison, Manager of Environmental Health and Safety, regarding the lack of preparedness and response of leadership during tornado warnings. Deans’ Council will discuss with faculty as to their responsibility. Administrative Senate will review. Jamie suggested communication through a link as we do for Title IX and Child Protection Services for weather and active shooter to be viewed by everyone including adjuncts. Every department needs to have a weather radio.

Jeri Broshears suggested having Bryan Morrison visit our next meeting. Will says he will invite him to the May meeting.

V. New Business

- Everyone needs to work the employee picnic. The sign up list is on the Student Council website. Terri will check to ensure trash will be emptied during the picnic
- Lisa Wulff stated her experience with training for inauguration volunteers was not organized nor professional. David said the usher volunteer training went smoothly. Kathy Oeth agreed communication is very important. Remember event staff was dealing with a new building and hopefully future experiences will be better.

VI. Announcements – New Student Orientation is April 16 and 17, 2019. Over 500 extra people will be on campus.

VII. Adjournment – meeting adjourned at 3:05. Next meeting will be May 21, 2019 at 2:00 pm in UC 2218.