



Staff Council Meeting Minutes
January 15, 2019
UC 2218

Members Present: Will Pool, Ziporah Rascoe, David Huebner, Melody Lemberg, Lisa Wulff, Jeri Broshears, Melissa Burch, Michelle Hahn, Terri Alvey, Sherry Dockery, Jamie Little, Stephanie Fifer, Sherry Tynes, Travis Dickison, Amy Doninger, Tina McCalment, Kathy Oeth, Sarah Will

Members Absent: Michelle Herrmann, Amanda Mitchell, Heather Odom, Bryce Anker

- I. Call to Order – Will Pool called meeting to order at 2:01 pm.
- II. Approval of Minutes from December 18 – Sherry Dockery made motion to approve minutes, David Huebner seconded motion. Minutes approved by consensus of council.
- III. Officer Reports: Will Pool
 - Cost of attendance letters for students were incorrect. If any students have questions about the amounts listed let them know the letters were printed in error and will be replaced with the correct amounts listed.
 - Fall 2019 freshman application numbers are up. Transfer application numbers are down with graduate program applications showing an increase.
 - USI received a bond rating of A.
 - Amy Chan Hilton contacted Will regarding the holding of knowledge-sharing forums between university constituencies. Will will continue a discussion with Amy about this.
- IV. Committee Reports:

Employee Relations-

- Terri Alvey is the new chair of the ER committee as Michelle Herrmann has resigned from the position.
- Student Worker Appreciation Week – Feb. 11-15. Staff Council webpage will have links to a Student Worker Appreciation certificate, card, and ideas for honoring students.
- Employee Appreciation Day is March 1. Website will have link to printable certificate as well as a link to an auto-emailed certificate.
- Employee Picnic is set for Thursday, May 23 with a derby theme. The picnic will feature a “Head’s Up” game for employee participants. Menu details to come.
- A June Red Cross blood drive will be sponsored by Staff Council and will need lots of volunteers from the council to assist with registrations and to man the snack table.

Economic Benefits -

- At last meeting reviewed budget request proposal and tweaked the language into a more concise version, adding the Admin Senate proposal for increased family sick leave. We will ask for the same amount as admin senate in our salary increase request.

- Committee is looking at old items tabled by previous EB committees and may revise some of the items.
- EB is looking at the system that Faculty Senate uses to organize its charges and may pursue implementing it.

Web Committee – Stephanie Fifer and Terri are starting a USI Support Staff group on Facebook.

President's Council – Board of Trustees –

- Budget request presentation process will be changing.
- Search for a Dean of Students continuing.

V. Unfinished Business –

- Amy Doninger asked about status of Performance Evaluation Committee surveys. Will says they will be distributed in late January – early February to support staff and supervisors.

VI. New Business – none

VII. Announcements – none

VIII. Adjournment at 2:30 pm