Adding Images to the Custom Shape Folder

1. Go to https://www.usi.edu/planning-research-and-assessment/research/dashboard-standards/usi-dashboard-icons and download the image(s) you wish to use in your dashboard.
2. Once downloaded, you will need to save them in your Tableau Repository.
3. Open your Common Tableau Repository folder.
4. Open the **Shapes** folder.
5. Open the **Custom** folder and save your new images there.
6. When you open Tableau, you should see your new images when you select **Shapes** > **More Shapes** > **Custom** from the Marks card.
7. See Creating an Information Icon for additional information.