

USI Screagle TRANSFER CHECKLIST

You've done your happy dance, posted on all of the socials and shared the excitement with your friends and family. You're officially a Screagle (our way of saying Screaming Eagle).

HERE ARE YOUR NEXT STEPS:

Activate myUSI Account:

1. Go to my.usi.edu and click "Activate Account."
2. Provide required information to receive account verification code.
3. Enter the verification code provided in your email.
4. Create and confirm password. Username and log-in link are provided.

Apply for FINANCIAL ASSISTANCE:

Available in October. Complete the Free Application for Federal Student Aid (FAFSA)

fafsa.gov | USI's School Code: 001808

Reserve UNIVERSITY HOUSING:

Available in December. Complete the housing application and contract online via myUSI through the Housing icon.

[USI.edu/housing](https://usi.edu/housing) | living@usi.edu | 812-468-2000

Register for ORIENTATION:

Available in March*. **Transfer students must attend Orientation to register for classes.** Make a reservation online via myUSI, using the Screaming Eagles Orientation icon.

Online Orientation is available for transfer students who have an associate's degree or who will have completed 60 credit hours prior to attending USI. Upon completion, students must schedule an advising appointment prior to course registration.

* Students starting in the spring semester can register for Orientation beginning in October.

[USI.edu/orientation](https://usi.edu/orientation) | orientation@usi.edu | 812-465-7167

View TRANSFER CREDITS:

To see how your previously earned credit transfers to USI, view your official evaluation via myUSI using the DegreeWorks icon. Allow up to two weeks for evaluation after final documents are received. If you are currently enrolled at another institution, submit a final *official transcript upon completion of all courses to ensure these courses are included in your transfer credit evaluation. To see how previously earned credit may transfer to USI prior to the official evaluation, use the Transfer Equivalency Self Service (TESS) tool.

[USI.edu/tess](https://usi.edu/tess)

*Official transcripts have an official school seal, stamp and/or signature from the institution. Official transcripts must be sent from the institution attended directly to Undergraduate Admissions via mail or electronically to enroll@usi.edu.



Complete PLACEMENT TESTING (IF REQUIRED):

Students who have not completed college-level math or English courses may be required to take USI placement tests. Complete any required testing at least two weeks prior to Orientation. A photo ID is required to take placement testing on campus. Testing requirements and scheduling options are provided online as well as by email after registering for Orientation.

USI.edu/placement-testing | acadskil@usi.edu | 812-464-1743

Attend ORIENTATION:

Come to campus to learn more about USI and what it's like to be a Screegle, receive your Eagle Access Card (Student ID), meet with an advisor and register for your first semester of classes. Parents and family are welcome to attend this one-day event.

Submit IMMUNIZATION FORMS:

Students entering USI for the first time and/or living in student housing must meet the immunization requirements of the University and Public Law 192 enacted by the 1993 General Assembly. Forms are available online.

USI.edu/healthcenter/new-students

Completed forms can be submitted by any of the following methods:

- Return to the University Health Center • Fax to 812-465-7170 • Email to immunizations@usi.edu • Bring to Orientation

Complete CAMPUS CLARITY TRAINING:

Over the summer*, you will receive an invitation to complete mandatory online training. This training, from Campus Clarity, is a substance and sexual abuse training program that provides important information, methods to prevent and respond to scenarios, as well as ways to seek assistance or help friends who are involved in difficult situations. The program is interactive and should be completed prior to your arrival on campus.

**Students starting in the spring semester will receive their invitation in December.*

Register your VEHICLE:

Students living on campus are required to register their vehicles through USI Public Safety. Commuter students are encouraged to register their vehicle to receive timely notification in the event of damage or other urgent issues involving their vehicle.

Registration forms are available at USI.edu/parking.

Activate RAVEALERT:

USI RAVEAlert communicates with students via email, text and voice message about emergencies, severe weather and other incidents impacting the University community. All students automatically receive email messages. Students can opt in to text and voice messages via myUSI using the RAVEAlert icon after registering for classes.

Purchase TEXTBOOKS:

Book lists available in August and December. Students can visit the Campus Store in person or order textbooks online. The Campus Store also offers used books and rental options when possible.

usibook.usi.edu

View/Pay BILL:

Available in August and January. Bills can be viewed online via myUSI using the TouchNet icon. Payment plans are available through the Bursar.

USI.edu/bursar | bursar@usi.edu | 812-464-1842