

SAB Meeting Agenda
March 28, 2018

Pott College Picnic on April 11 from 4:30 – 7:00 pm

Student Activity Organization Fund

- \$1000 Grant for student organizations
- Contact Jennifer Garrison in Student Development: jlgarrison@usi.edu
- Training in April
- July 1, 2018 - May 1, 2019
 - How long you have to use the money
- Use the money for:
 - Physical plant costs
 - printing/copy services
 - Vinyl banner
 - Posters
 - Sodexo catering
 - Promotional items - up to \$500
 - Can include a pop-up tent, banner
 - Office supplies
 - Name tags
 - Speaker
 - Get a barcode scanner to keep a log of who's coming to events
 - If you wear it, you can't buy it (clothing)
 - No activities off campus
 - No fundraising
 - No outside organization
 - No gifts/awards
 - No member only things
- Process
 - Have to go through training to get the money
 - Put together a budget
 - Once budget is approved then you can start using money
- Starting in late April, an email will be sent out and just come to training
 - Training is in person and lasts about an hour
- Training
 - Step-by-step on how to fill out the budget and how to use it
 - There will be online training, but preferred to train in-person
- Office is in the fireside lounge

Pott Preview

- Newsletter sent out monthly to all students in Pott College
- What would you like to see on this newsletter?
 - Organization club meetings times/dates
 - Basically have it set up like the Pott Talks, but all of it would be condensed into one email
 - Contact information of club presidents
 - scholarship/grants that are available
 - Student recognition
 - Highlight a student every month
 - Have an article about research students have done
- Own tab on website, link will be sent instead of just document

Excellence Awards

- Yearly awards
- Student excellence awards
 - Leadership awards (student & organization)
 - Dedication award
- Will be in the hallway where Academic Skills is located in ED
- There will be a ceremony during the cookout on April 11 to recognize the award-winners

Updating the SAB website

- Update members/contact info
- Pott talks will on there
- A page on how to get involved within Pott College
- Accomplishments page
- All clubs and organizations listed
- Ideas for website
 - Calendar of events within Pott College
 - Vote for Pott Professor of the month
 - Quotes about what people think about Pott College
 - Pott College Positivity?

Suggestions?

- More funding for the counseling center
- More interactions with Dean Mitchell
 - Come to different organizations and introduce himself
- Pott College Community Garden?
 - On top of the new Fuquay Center, maybe?

Next Meeting

April 18, 2018