



**Staff Council Meeting Minutes
April 18, 2017**

Members Present: Nita Musich, Vince Frazier, Travis Dickison, Tammy Oliver, Sherry Tynes, Shelby Jackson, Lisa Wulff, Terri Alvey, Julie Whorl, Stephanie Russell, Mary Scheller, Amy Doninger, Nick Bebout, Cindi Kueber, Gloria Butz

Members Absent: Cole Collier, Rebecca Lutton, Denise Michael, Heather Odom, Kathy Oeth, Jeffrey Smith

Alternates Absent:

- I. Call to Order – Nita Musich opened the meeting at 2:02 p.m.
- II. Approval of Minutes – Julie moved to approve the minutes; Nick seconded. The minutes were approved as presented.
- III. Committee Reports
 - A. Employee Relations – Plans for the Employee Picnic are being finalized. Members can choose a time and place to work and sign-up on the sheet on the Staff Council shared drive. Posters will be sent to Staff Council members to display in their work areas once the email announcement is sent. Departments will have an opportunity to sign up for the “Family Feud” game in teams of five. The committee hopes to have at least four teams. Stephanie Russell is gathering prizes. Shelby Jackson volunteered her father to take photos, and Archie may make an appearance.

Terri Alvey suggested that we create buttons for Staff Council members to wear at the Employee Picnic. She will look into options from Signarama or the PUB or see if someone has a button maker.
 - B. Economic Benefits – The consultants hired to conduct the Support Staff compensation study presented the plan at 3 town hall meetings on April 12th. The first step in the process is to conduct a review of all job descriptions. Andrew Lenhardt sent an email to all managers asking them to get input from staff regarding the accuracy of their job descriptions. Some members reported that they have not been involved. Nita Musich will ask Mr. Lenhardt to clarify with supervisors what should be done. Shelby Jackson indicated that HR can send an employee a copy of their job description if they do not have one.

Stephanie Russell reported she has heard concern from staff about the purpose of the study and that there is little confidence something will be done as a result. Vince Frazier responded that he hopes the purpose is to provide data that Administration can take to the State house to support budget request. The University is unlikely to spend the money to conduct the study if there is no intention to make changes. Staff Council can communicate with staff across campus about the progress of the study and answer questions from staff in their departments.
 - C. Nominating – Travis Dickison reported that there are 14 candidates for the 7 open seats on Staff Council. The Council agreed that current members and alternates should be identified on the ballot but former members not currently serving should not be identified. Travis suggested that the bylaws are not specific about alternates and he would like to draft new language. He will send the new language to the bylaws committee for approval. He hopes to be able to announce the election results at the next meeting.
- IV. Other University Committee Reports
 - A. President’s Council – Nita Musich reported that President’s Council is focused on the Strategic Plan and the Vice Presidents are fine-tuning initiatives.
 - B. Administrative Senate – There was nothing to report from Administrative Senate.
 - C. Faculty Senate – There was nothing to report from Faculty Senate.
- V. Old Business – There was no old business.
- VI. New Business – Andrew Lenhardt is considering flex hours for this summer but has not made a decision. There was an observation about fall Faculty meeting being called the University Meeting. Since staff are not included it shouldn’t be called a university meeting.
- VII. Discussion/Announcements
Next Staff Council General Meeting: May 16, 2017 in UC 2207.

The meeting was adjourned at 2:50 p.m.