



**Staff Council Meeting
Minutes
May 17, 2016
UC 206**

Members Present: Terri Alvey, Mary Ann Bernard, Gloria Butz, Michele Duran, Vince Frazier, Stephanie Hawes, Tina McCalment, Angie O’Nan, Stephanie Russell, Kim Sullivan and Lisa Wulff.

Members Absent: Danielle Artis, Cole Collier, Chris Hogue, Erin Hollinger, Cindi Kueber, Nita Musich, Tammy Oliver, Mary Scheller, Michelle Simmons and Kirsten Williams.

Guests Present: Donna Evinger and Sarah Will.

- I. Call to Order – Angie O’Nan opened the meeting at 2:02 p.m.
- II. Approval of Minutes – Stephanie Russell noted her last name was misspelled. Lisa Wulff questioned whether ‘reelection’ was, in fact, a word. Kim Sullivan motioned to accept the minutes with edits. Mary Ann Bernard seconded. The minutes were approved.
- III. Committee Reports
 - A. Employee Relations – Michele Duran began her report by introducing alternate Tina McCalment to the meeting. She reported the decorations are nearly complete for the Employee Picnic set for Thursday, May 26, 2016. She asked anyone able to sign up for open volunteer spots for the picnic. Angie O’Nan mentioned volunteers were needed in particular around the noon hour. Michele mentioned there would not be any coconut flavoring added to the chicken for the picnic. Michele also confirmed the committee would be sponsoring a blood drive on campus on June 28, 2016 from 10 a.m to 4 p.m. and volunteers would be needed for that event also. Duties would not involve being near or in contact with any blood, only registering donors or handing out snacks. She stated there would be an online sign-up to fill the 12 half hour slots.
 - B. Economic Benefits – Kim Sullivan reported their committee had met and Chris Hogue’s database/spreadsheet of past proposals was complete and he had uploaded the last several years’ worth of proposals. She also shared Cole Collier had been working on a textbook allowance to accompany the employee fee waiver, but unfortunately it is not feasible for the Campus Store to support at this time, as they are experiencing issues with collecting book fees with the new billing system. Kim also offered that Vince Frazier had taken the safety glasses proposal to the Safety Committee for review and it was being considered. Angie O’Nan suggested having the group propose a variety of gifts for the Milestones of Service gifts and discussion ensued with various ideas and suggestions. Donna Evinger mentioned any suggestions would not be able to be considered this year, as the gifts were already ordered.
 - C. Nominating – Stephanie Hawes reported the call for nominations had been sent to all benefit eligible support staff members on April 14, and were accepted through the month of April. She also shared the election ballots went out on May 4 via email to all eligible employees with 16 candidates running for the 11 member and two alternate spots. Elections would be closing at 4:30 p.m. that day and a reminder email was being sent to all eligible employees who had not yet submitted their vote. Election results would be announced on May 18 and nominations for the Support Staff Recognition Award would begin on May 23 and run through June 10. Staff Council will vote on nominees at the June meeting.
 - D. Other University Committee Reports – No report.
- IV. Old Business – Angie clarified the June meeting would be held in University Center East 2217-18, not Carter Hall A, B, C as initially sent on the agenda. It was determined the group did not have quorum and therefore could not vote on the menu for the retreat lunches. Angie mentioned she would have all members email her their preference between Fazoli’s or Spudz-n-Stuff for the retreat.
- V. New Business – Terri Alvey stated she had been working with Barb Goodwin in photography services to form an Instagram account for the council, which would allow us to share pictures from events.
- VI. Discussion/Announcements – Next Staff Council General Meeting: Tuesday, June 21, 2016 at 2 p.m. in UC East 2217-18.
- VII. Adjournment – The meeting was adjourned at 2:27 p.m.

Respectfully Submitted,
Stephanie Hawes
Secretary