**2017 Internship Opportunities**

The Hurricane Junior Golf Tour is a National Junior Golf Tour and was founded with the intention of providing junior golfers between the ages of 8-18 an opportunity to play exceptional courses in a competitive environment. Our vision is to provide superb hospitality and make every event a memorable one. Over the past nine seasons the tour has grown at exponential proportions and has become the largest junior tour in the country. Since being founded in 2007 the tour has grown from 300 members and 25 events to more than 4,500 members and 275+ this year. The tour has also been fortunate enough to embody many characteristics not normally seen in the junior golf industry including large corporate sponsorship deals, top tier golf course selection, influential stake in the golfing community, and an excellent experience for its Players. Embedded within the tour are four distinct age divisions: Boys 16-18, Boys 14-15, Boys 11-13, Boys under 10, Girls 14-18 and Girls under 13.

The Hurricane Junior Golf Tour offers a well-rounded educational internship for ambitious individuals looking at developing a wide variety of business skills in the field instead of a traditional classroom. No other internship will better prepare you for a career in the business/marketing and tournament world. The HJGT has 3 different internships available, which are listed below in detail. The HJGT Internship Program runs in the Spring, Summer and Fall and you can apply for any semester. Please read the descriptions carefully and when you apply please specify which internship you would like to apply for along with the semester you are interested in. Review the dates for the semester program periods below:

**Tournament Operations/Video Production/Marketing & Administration**

Why Intern with HJGT?

* College credit for getting hands on, once in a lifetime educational experience
* Travel the country
* Provided with fully furnished housing at no cost to you
* Resume building workshop
* Classroom sessions with HJGT employees to assist with career planning
* Recommendation letters from full time employees
* Networking events

When can you apply and How: You can apply for any semester by submitting a cover letter and resume (see more details on our website [www.hjgt.org](http://www.hjgt.org) under the about us section on the home page.

Expenses and Housing

The HJGT will cover most travel expenses and all of your housing. The following is provided:

* Hotel Accommodations
* Van transportation to and from tournaments
* Uniforms
* Laundry
* Some meals while traveling to and from tournaments

The HJGT Interns will also be provided with 100% paid housing in Jacksonville, FL, Richmond, VA or Atlanta, GA. Two travel teams will be provided with hotel accommodations throughout the country.

* Bedding
* Furniture
* Washer and Dryer
* Appliances
* Internet and TV

**Spring/Summer/Fall 2017 Tournament Operations Internship**

Interns will learn how to operate golf tournaments through their active involvement with all aspects of tournament operations from course setup to course breakdown under the direct supervision and mentorship of HJGT staff members. The internship will require extensive travel, on average, 3-4 weekends per month across the country, including: Florida, Georgia, South Carolina, Ohio, Tennessee, Alabama, Kentucky, New York, Pennsylvania, Virginia, Maryland, Washington, Oregon, Nevada, Colorado, Missouri, Illinois, Massachusetts, Connecticut, Texas, Minnesota, Iowa, California, Arizona, New Jersey, and North Carolina via company van. When interns are not traveling they will be provided business operation training in the office through learning what must be done to prepare for upcoming tournaments with HJGT staff members, including the Director of Marketing. Normal business operation hours are 9am-5pm and weekend hours. Interns will receive up to two days of free time per week. The following information will help you gain an understanding of the HJGT internship. Please visit the HJGT’s website for more information about who we are before applying at www.hjgt.org. -About Us

Intern Assignments:

* Pre- and Post-Press Releases
* Constant Website Updates
* Sales and Marketing of Tour and Upcoming Tournaments
* Social Media (Facebook, Twitter, You Tube)
* Hotel relations and course scheduling
* Tour Promotions
* Create Weekly tournament videos uploaded to You Tube

Tournament Set-Up and Preparation Includes, but is not limited to:

* Marking of Golf Course
* Tee and Hole Locations
* Scoreboard Set-Up
* Utility Set-Up

Tournament Duties Includes, but is not limited to:

* Starting and Scoring of Players
* On Course Rules Officiating
* Pace of Play Management

This internship is unpaid although the HJGT provides all interns with 100% free housing.

The Tournament Operations Interns are split into five different teams each consisting of 6-9 interns. The teams are located in different houses and states in order to make traveling to tournaments more convenient. Each intern is supervised by a full time employee with ratio of no more than 7 interns to 1 full time Tournament Director

**Apply now for any program period**--Spring application deadline is November 15, 2016, Summer application deadline is April 1, 2017 and Fall application deadline is July 1, 2017

Spring dates: Operations Teams run from January 4 to May 22nd. Start and end dates may vary a bit based on what operation team you are placed on.

Summer Date Ranges: Mid-May to Mid-August. Fall Date Ranges: Mid-August to Mid-December.

Write to [-Internships@hjgt.org](mailto:-Internships@hjgt.org) and submit a cover letter and resume to secure an interview

**Spring/Summer/Fall 2017 Marketing and Administrative Internship**

Interns will increase their marketing skills by being actively involved with all aspects of marketing, promotion, and administrative work for the HJGT, the HCAT (Collegiate Tour) under the direct supervision and mentorship of HJGT staff members. The internship will be based in Jacksonville, Florida and will require minimal travel. Normal marketing hours are Monday-Friday 9am-5pm. Interns will receive 2 days of free time per week. No other internship will better prepare you for a career in marketing with the hands on training that you will receive. The following information will help you gain an understanding of the HJGT internship. Please visit the HJGT’s website for more information about who we are before applying at [www.hjgt.org.-About](http://www.hjgt.org.-About) Us

Intern Assignments:

* Pre and post tournament press releases
* Constant website updates
* Sales and marketing of tour and upcoming tournaments
* Social Media (Facebook, Twitter, YouTube)
* Online retail sales, marketing, and customer service
* Hotel relations
* Tour promotions
* Create weekly tournament videos for YouTube upload
* Sponsorship strategies
* Partnership contributions
* Contract negotiation
* Revenue building

Qualifications:

* Sales and Marketing experience (preferred)
* Interest for the sport of golf (preferred)
* Great organizational skills
* Ability to handle an aggressive environment and work schedule
* Working towards bachelor degree or masters
* Willingness to work 40-45 hours per week
* Ability to multitask in a fast paced environment
* Self-motivated and hard-working
* Strong written and verbal skills
* Basic computer skills (Microsoft Office)
* Strong customer service skills

This internship is unpaid although the HJGT provides all interns with 100% free housing.

**Apply now for any program period**--Spring application deadline is November 15, 2016, Summer application deadline is April 1, 2017 and Fall application deadline is July 1, 2017

Spring dates: The Marketing Team runs from January 2 to May 12th. Summer Date Ranges: Mid-May to Mid-August. Fall Date Ranges: Mid-August to Mid-December for both Marketing and Operations positions.

The Marketing and Administrative Interns is one team consisting of 7 to 10 interns. Write to [-Internships@hjgt.org](mailto:-Internships@hjgt.org) and submit a cover letter and resume to secure an interview

**Spring/Summer/Fall 2017 Video Productions**

Video production interns will learn video production skills through their active involvement with all aspects of video productions under the direct supervision and mentorship of HJGT staff members. The internship will require extensive travel, on average, 3-4 weekends per month across the country, including: Florida, Georgia, South Carolina, Ohio, Tennessee, Alabama, Kentucky, New York, Pennsylvania, Virginia, Maryland, Washington, Oregon, Nevada, Colorado, Missouri, Illinois, Massachusetts, Connecticut, Texas, Minnesota, Iowa, California, Arizona, New Jersey, and North Carolina via company truck When interns are not traveling they will be provided production training in the office through their work on promotional videos and highlights from previous events. Normal video production hours are 9am-5pm and weekend hours. Interns will receive up to two days of free time per week. The following information will help you gain an understanding of the HJGT internship. Please visit the HJGT’s website for more information about who we are before applying at [www.hjgt.org](http://www.hjgt.org) -About Us.

Intern Assignments:

* Manage all aspects of video productions
* Compile video highlights and pictures from HJGT tournaments
* Integrate new video strategies
* Promote You Tube Videos
* Develop promotional videos for the HJGT, HCAT, and Tour Shop
* Tournament setup and Breakdown
* Develop video marketing plans
* Tour Promotions
* Create Weekly tournament videos uploaded to You Tube

Tournament Set-Up and Preparation Includes, but is not limited to:

* Marking of Golf Course
* Tee and Hole Locations
* Scoreboard Set-Up
* Pace of Play Management

Qualifications

* Proficient with video editing software (Final Cut Pro preferred, not required)
* 1-2 years of experience with video software preferred
* Great organizational skills
* Self-motivated and hard working
* Willingness to work 45-50 hours per week
* Strong written and verbal skills
* Ability to multi task in a fast paced environment

**Apply now for any program period**--Spring application deadline is November 15, 2016, Summer application deadline is April 1, 2017 and Fall application deadline is July 1, 2017

Spring dates: Operations Teams run from January 4 to May 22nd. Start and end dates may vary a bit based on what operation team you are placed on. Summer Date Ranges: Mid-May to Mid-August. Fall Date Ranges: Mid-August to Mid-December.Write to [-Internships@hjgt.org](mailto:-Internships@hjgt.org) and submit a cover letter and resume to secure an interview

The Video Productions Interns travel with the Tournament Operations Interns. The Tournament Operations interns are split into five different teams so we are looking to fill 5 Video Productions positions. The teams are located in different houses and states in order to make traveling to tournaments more convenient.

**College Credit:**

Students will be able to use the HJGT internship for college credit. Your institution will decide the amount of credits. All interns must be enrolled in at least one credit

**Career Enrichment:**

There are countless benefits to participating in the HJGT internship. Interns will meet and interact with many people and get to know the future stars of the PGA and LPGA tours. Interns will be around influential and successful sponsors, parents, and spectators. Interns will also work closely with golf professionals, directors of golf and course superintendents. In addition to the contacts made, the internship also serves as an opportunity to obtain full time employment with the HJGT or through its network. This internship is unlike many other programs because of the hands on experience you will receive. Interns will be given daily tasks that have a big impact on the organization. You will learn how to manage people, manage departments, and problem solve in a fast and fun environment.

**How to Apply?**

If you are interested in applying for an internship position with the HJGT, please email your resume and cover letter to internships@hjgt.org. Qualified candidates will be contacted for interviews. We are accepting all Applications for all program internship periods. Please specify what position you are applying for in the email subject line when you submit your resume and cover letter and whether you want to intern in the Spring, Summer and or Fall for 2017.

**Hurricane Junior Golf Tour**

**3197 Cortez Rd ▪ Jacksonville, FL 32246**

**904.379.2697 ▪ internships@hjgt.org**