



**Staff Council Meeting
Minutes
November 17, 2015
UC 206**

Members Present: Terri Alvey, Danielle Artis, Mary Ann Bernard, Michele Duran, Vince Frazier, Lesley Groves, Stephanie Hawes, Chris Hogue, Cindi Kueber, Nita Musich, Angie O’Nan, Britney Orth, Stephanie Russell, Mary Scheller, Michelle Simmons, Kim Sullivan, Kirsten Williams, Lisa Wulff

Members Absent: Gloria Butz, Cole Collier, Erin Hollinger, Tammy Oliver, Adam Rust

Guests Present: Dr. Bennett, Donna Evinger

- I. Call to Order – Lesley Groves opened the meeting at 2:02 p.m.
- II. Guest Speaker – Dr. Bennett, USI President
 - Budget Presentation: Revenue Foundations of USI’s Budget: Current Status & Future Planning
- III. Approval of Minutes – Nita Musich motioned to accept October 20, 2015 minutes with minor changes. Kim Sullivan seconded. The minutes were approved.
- IV. Committee Reports
 - A. Employee Relations – Michele Duran reported the committee’s focus had been on preparing for the Giving Tree, with 17 families approved and 13 locations throughout campus, many with ornaments already all taken.
 - B. Economic Benefits – Kim Sullivan reported their committee had a meeting planned for the first week in December, and they would have proposals ready to present at the December meeting.
 - C. Nominating – Nita Musich reported member Adam Rust had resigned from his position, moving Erin Hollinger to a full member, Gloria Butz to first alternate and Denise Michael to second alternate. Erin Hollinger had agreed to participate on the Employee Relations committee to balance numbers. Lesley Groves added Erin Hollinger is currently enrolled in a Tuesday-Thursday class at 2 p.m. that conflicts with the General Staff Council meeting time, therefore she would not be able to attend the meetings for the remainder of the fall semester.
- V. Old Business – Vince Frazier mentioned he had emailed Bryan Morrison in Risk Management and Safety and their office is in support of safety glasses for employees in the Science Center, however they had no funds to contribute to the cause.
- VI. New Business
 - A. Britney Orth announced she had accepted the Assistant Director of Student Conduct position in the Dean of Students Office effective December 1, therefore she would be forfeiting her position on Staff Council.
 - B. Michele Duran brought up the issue of speeding and student’s reckless driving on the Boulevard. The topic was tabled for later discussion.
- VII. Discussion/Announcements – Next Staff Council General Meeting: Tuesday, December 15, 2015 at 2 p.m. in UC 206, Economic Benefits budget proposals planned.
- VIII. Michele Duran motioned to adjourn the meeting, Cindy Keuber seconded. The meeting was adjourned at 3:05 p.m.

Respectfully Submitted,
Stephanie Hawes
Secretary