



**Staff Council Meeting  
Minutes  
October 20, 2015  
Traditions Lounge**

**Members Present:** Terri Alvey, Danielle Artis, Mary Ann Bernard, Cole Collier, Michele Duran, Vince Frazier, Lesley Groves, Stephanie Hawes, Chris Hogue, Cindi Kueber, Tammy Oliver, Angie O’Nan, Britney Orth, Stephanie Russell, Mary Scheller, Michelle Simmons, Kim Sullivan, Kirsten Williams, Lisa Wulff

**Members Absent:** Gloria Butz, Erin Hollinger, Nita Musich, Adam Rust

**Guests Present:** Stephanie Walden-Schwake (Admin Senate Chair)

- I. Call to Order – Lesley Groves opened the meeting at 2:00 p.m.
- II. Approval of Minutes – Mary Scheller motioned to accept September 22, 2015 minutes with change. Angie O’Nan seconded. The minutes were approved.
- III. Committee Reports
  - A. Employee Relations – Michele Duran reported Archie’s Closet Food Drive was a success. Currently working on The Giving Tree. Application announcement went out October 13<sup>th</sup>. Application deadline is Friday, November 6<sup>th</sup>. Ornaments will be distributed by November 14<sup>th</sup>. Wrapped gifts need to be in by December 4<sup>th</sup>. Sorting gifts will take place sometime between Dec. 7<sup>th</sup> and 11<sup>th</sup>. Student Worker Appreciation week is February 8-12. The Employee Picnic will be May 26<sup>th</sup> and hoping to move it back outside. Possibly an Olympic theme. A blood drive will be held on Tuesday, June 28<sup>th</sup>.
  - B. Economic Benefits – Still brainstorming budget presentation ideas. Kim Sullivan asked when the committee needed to have ideas ready to present to Staff Council as a whole.
  - C. Nominating – Due to Pam Moore retiring, we needed a Staff Council member for the EEO Appeal & Hearing board to finish Pam’s 2013-2016 term. Michelle Simmons offered to finish out the term.
  - D. Administrative Senate – Stephanie Walden-Schwake informed us that Admin Senate is working on a centralized location for all of the employee discount information.
- IV. Old Business – No report.
- V. New Business – No Report.
- VI. Discussion/Announcements
  - A. Vince Frazier had the idea of a Staff Council Newsletter that would go out to support staff 2-3 times a year via e-mail. A subcommittee was assigned to further discuss and research this project. The subcommittee is Vince Frazier, Lesley Groves, Angie O’Nan, Terri Alvey, and Stephanie Hawes.

There being no further business, the meeting was adjourned at 2:22 p.m.

Respectfully Submitted,  
Lesley Groves  
Chair