**Liberal Arts Council  
September 29, 2015**

Present: M. Aakhus, M. Dixon, J. deJong, S. Rode, I. Phillips, T. Schroer, S. Spencer, W. Rinks, O. Armeanu, H. Braysmith, J. Hardgrave, P. Raymond, D. Hitchcock, E. Wasserman, K. Oeth, D. Pellant, and R. Rowland

Absent: R. Lutton

Guest: A. Chan Hilton

The meeting started at 9:03 a.m.

**I. Center for Excellence in Teaching and Learning (A. Chan Hilton)**

M. Aakhus introduced Dr. Amy Chan Hilton, Director of the Center for Excellence in Teaching and Learning. She described briefly her role as director, and informed chairs that she wants to learn what needs exist from the Center. Its goal, she continued, is to support faculty, and she envisions the Center as a connector of individuals across campus. She requested feedback from chairs, and she offered to meet with chairs and their departments individually.

**II. Approval of Minutes**

The minutes of August 14, September 1, September 8, and September 15, 2015 were approved unanimously.

**III. Curriculum Petitions**

English Program Modification. S. Spencer introduced the petition and explained the rationale behind it. The petition was approved unanimously.

Theatre Arts Major, B.A./B.S. Program Modification. E. Wasserman introduced the petition to increase, by six credit hours, the major requirement. The petition was approved unanimously.

**IV. Reallocation and Growth Reports**

M. Aakhus solicited questions and comments from chairs pertaining to the visit of President Bennett last week. A general discussion followed in which chairs discussed strategies by which our resources can be used more effectively and by which departments can utilize their strengths to promote enrollment growth. Issues such as the use of adjuncts, assigned time, and cap size were discussed. M. Dixon reminded chairs to submit to the Dean’s office their departmental reallocation and growth reports by Tuesday, October 6.

The meeting was adjourned at 10:37 a.m.