

USI Faculty Senate Minutes

16 October 2015

Senators present: Brandon Field, Chuck Conaway, Mary Doerner, Peggy Shields, Rex Strange, Cindy Deloney-Marino, Peter Cashel-Cordo, Nick LaRowe, Gabriela Mustata Wilson, Marilyn Ostendorf, Chad Milewicz, Jason Fertig

Visitors present: Ron Rochon, Shelly Blunt (Provost Office), Steve Woodall (Campus Safety), Amy Chan Hilton (Center for Excellence in Teaching and Learning), Marna Hostetler (Library), Gabi Wy (Shield)

- Called to order, just after 2pm.
- Motion to approve minutes from last time. Approved unanimously.
- Chair report, Rex:
 - Need to plan Spring Faculty Meeting Workshops. We have the last few years of workshops that have been done.
 - Current ideas: Curriculog/curriculum training, Core 39 Training, How to get a course into Core 39, Discussion about Promotion & Tenure, Training for TK-20, Training for DegreeWorks.
 - We should let Rex know about other ideas we have; he will organize the sessions and find presenters for the topics selected.
 - Suggestions from Dr. Rochon: Mentoring -- how to pose questions to senior faculty, time management, teaching improvement plan, etc; relationship development of mentor/mentee. Also a session focused on writing: schedules, etc. Amy Chan Hilton could be asked to lead one or both of these sessions.
 - Draft policy for Final Exam schedule has been created and was distributed; will discuss next time.
 - Economic Benefits Committee feedback: The Chronicle changed the source of their salary comparison data from the AAUP source to the US Department of Education, and using this new source, our committee was unable to match up the previous years' comparison. Access to the AAUP faculty salary data is no longer allowed without subscription, and the Economic Benefits Committee are seeking a subscription to be able to maintain continuity in salary comparison.
 - New Chair for Curriculum Committee: John Donnelly.
 - New Program Development Committee: Gabriela attended. They expressed an interest in having a Faculty Senator serve on the committee. Rex, Brandon, and Gabriela volunteered to take turns attending.

- Steve Woodall visited to report:
 - University is exploring possibility of securing the rooms that are currently only able to be exteriorly secured. There will need to be a change in the culture, because doors get propped open all the time.
 - We already do have a significant law enforcement presence on campus, and are looking at ways to increase that presence.
 - University has a lot of resources available for safety and preparedness, but they are not always easy to find.
 - All faculty need to be attentive and alert; report concerns.
 - In the event of noticing strange behavior in a student, there are Care Reports that can be filled out through the Dean's office. As a campus community, if we see someone in crisis, we need to report them so they can get help. Most troubled people exhibit "leakage" prior to an event.
- RR Report:
 - Academic Partnerships: Provost is pulling a team of 22 people across campus to hear what the impacts are going to be. Academic Partnership will be back on campus on October 27th, and this group will be involved in the discussion
 - There will be a student viewing of a documentary *The Hunting Ground*, which is a documentary about sexual assault on university campuses.
- Recommendations from the *ad hoc* Committee on Promotion and Tenure.
 - An observation based on the conversations that have been going on about this topic is that it might be difficult to have the same set of procedures across all the colleges.
 - A motion to approve recommendation number 6 was made Nick LaRowe, with a modification that "and clinical tracks" be removed from the first sentence. Seconded by Brandon Field. Approved with one abstention, no objections. Summary of recommendation is attached on following page.
 - Liberal Arts and Romain College of Business faculty are in the process of soliciting feedback from the faculty, and should have that feedback by the next Faculty Senate meeting.
 - Motion to table any further discussion on this recommendation until the next meeting to allow for feedback from the other two colleges. Seconded and approved.
- Academic titles on University Website Charge: The website pulls the title directly from Banner and posts it to the College websites. Rex and Dr. Rochon will develop a solution.
- TIAA-CREF SRA Contribution charge: Motion to send to Economic Benefits made by Cindy, seconded by Peter. Approved unanimously.

- Next meeting: 30 October. Will need a substitute secretary. Nomination of Gabriela was made and seconded. May also need Halloween candy to distribute in case of trick-or-treaters.
- Meeting adjourned, 3:50pm.

Minutes humbly submitted by Brandon Field, Faculty Senate Secretary.

Faculty Senate Recommendation to the Administration Promotion and Tenure 16 Oct 2015

Recommended Timeline for Review of Tenure-line Faculty:

The review process for tenure-line should include a fifth year review. We recommend that the timeline for the first two reviews be retained and the addition of a third review on the 9th semester. Thus, probationary faculty will be reviewed every three semesters prior to the tenure decision.

Initial Two-Year Contract	Academic Year 1	Fall	
		Spring	
	Academic Year 2	Fall	1st Review
		Spring	
Second Two-Year Contract	Academic Year 3	Fall	
		Spring	2nd Review
	Academic Year 4	Fall	
		Spring	
Final Contract	Academic Year 5	Fall	3rd Review
		Spring	
	Academic Year 6	Fall	Submit to Dean
		Spring	Tenure Review
Tenured or Terminal Year	Academic Year 7	Fall	
		Spring	