

Faculty Senate Minutes
Friday, January 23, 2015
UC206

Meeting called to order: 3:00

Present: Jason Fertig, Joanne Artz, Kerry Hall, Rex Strange, Tony Maria, Alisa Holen, Mary Kay Arvin, Matthew Hanka, Julie Evey, Mary Doerner, Jennifer Williams, Mark Bernhard, Mikel Hand, Wendy Bredhold, Shelly Blunt

- 1. Approval of minutes from December 5, 2014:** Approved with minor revision; two abstentions.
- 2. Report from Jason Fertig**
 - The Faculty Senate website has been updated. It can be accessed for management through Umbraco software. The web archive extends back to 2012, but there are still boxes of older documents stored in the library.
 - A search committee has been staffed to find a replacement for Mark Rozewski.
 - We will receive a report from Student Affairs regarding the survey of student opinion on Early Alert.
 - Recruitment and retention will be a central issue at the next Board of Trustees meeting.
 - Rex will represent Faculty Senate at the next President's Council meeting
 - Claire Berardini, of Noel Levitz, will attend the next Senate meeting.
- 3. Report from Shelly Blunt:**
 - The Council of Chairs is working on the Academic Program Review.
 - Curriculog is up and running. All new curriculum petitions will be submitted through this platform.
 - Senate should prepare for the upcoming budget presentation.
- 4. Report from Mark Bernhard, Associate Provost of Outreach and Engagement:**
 - The Online Course Development Program is a new pilot, starting February 16, that will allow faculty to apply for a stipend to help with development of online courses.
- 5. Old Business: section number code keys for online courses**
 - Jason will work with the registrar on this issue, and will report at the next meeting.
- 6. New Business: Senate strategic planning charge**
 - Jason introduced the charge, stressing that Senate function can be improved.
 - Alisa made a motion to entertain the charge. Matt seconded. Approval to make this an ongoing charge was unanimous.
 - Matt pointed out that many faculty members don't realize that all senate meetings are open.
 - Jason noted that representation at senate meeting from the subcommittees would be very helpful. Another important issue is how to deal with urgent matters that occur in the summer.
 - Rex made a motion that the Senate chair start emailing upcoming meeting agendas to the entire University. Unanimous approval.

- Tony mentioned that communicating Senate issues to colleagues is not always straightforward.
- Jennifer suggested designating individuals responsible for emailing within each college. Rex for Pott College, Jennifer for Romain College, Matt for Liberal Arts, Will work this out later.
- Rex indicated that chair succession is an important issue. Perhaps a three-year senate term would make the process easier. Jennifer pointed out that we should solicit faculty opinion on topics such as these.
- Jason mentioned that formation of an academic policy committee could be helpful.
- Jennifer made a motion that we solicit feedback from faculty on the four items highlighted in this charge. Unanimous approval.

7. New Business: Data archive charge

- Jason suggested that the boxed senate documents in the library might be electronically scanned by a student worker.
- Joanne pointed out that there are documents stored on hard drive, as well. With some funds, we could set up an archive system that allow keyword search.
- Jason suggested that we start with meeting minutes.
- Rex made a motion to proceed with archive management. Jennifer seconded; unanimous approval.
- Joanne emphasized that we need a reporting procedure to ensure that items are channeled to Jennifer Green in Archives.

8. Closing Comments:

- Rex indicated that the ad hoc committee on promotion and tenure had met near the beginning of the month, and was in the process of documenting the different levels of scrutiny in effect within the Colleges. The Library follows the simplest procedure; Business follows the most complicated procedure. The goal is to optimize the process.
- Jennifer pointed out that the fate of the current University Promotions Committee is still an issue. Because promotion and tenure are now linked, the Committee has really been weighing in on tenure, as well, in recent years.
- Mikel commented that, at some universities, the promotion committee steps in only to deal with grievances.

Meeting was adjourned: 4:55.

Respectfully submitted by: T. Maria