



**Staff Council Meeting  
Minutes  
December 17, 2014  
UC 206**

**Members Present:** Danielle Artis, Lesley Attebury, Mary Ann Bernard, Gloria Butz, Michele Duran, Vince Frazier, Stephanie Hawes, Cindi Kueber, Pam Moore, Nita Musich, Britney Orth, Kim Sullivan, Joshua Thomas, Kirsten Williams, Lisa Wulff

**Members Absent:** Cole Collier, Stephanie Higgins, Erin Hollinger, Tammy Johnson, Angie O’Nan, Stephanie Russell

**Guests Present:** Donna Evinger

- I. Call to Order – Britney Orth opened the meeting at 2:05 p.m.
- II. Approval of Minutes – November 19, 2014 minutes approved. Moved: Nita Musich, Seconded: Stephanie Hawes. Passed.
- III. Committee Reports
  - A. Employee Relations - Archie’s Closet overflows: 18 Food baskets were created for Giving Tree families. Giving Tree gifts last pick up day will be December 19. International Students collected their gifts December 16. Employee Picnic theme will be Hawaii 5-0.
  - B. Economic Benefits – still researching topics for the committee review. Top 6 ideas: Pay Increase, Increase allowable annual credit hours from 15hrs to 21hrs, Fee reduction for Children’s Learning Center, One Volunteer Day with pay,
  - C. Nominating Committee –No report.
  - D. By Laws – Committee met. Possible proposals to bring to a vote January 2015: 1. Changing of election times for certain positions: Chair to be elected at last meeting of the year (May/June). Vice Chair and Secretary to be elected at first meeting of the year (July). 2. Vice Chair to have more specific duties.
  - E. 50<sup>th</sup> Anniversary Committee – Calendar to be available with Holiday Card.
- IV. Old Business
  - A. Support Staff Recognition Award Application – online application still in the works.
- V. New Business
  - A. Name Placard will be created by Vice Chair, Angie O’Nan.
  - B. Support Staff Recognition Award – Identities known during voting process? Motion: Support Staff Recognition applications will be reviewed and reworded using gender neutral/anonymous language before distributing applications to staff council members for review. Motion approved.
- VI. Other Announcements
  - A. 50<sup>th</sup> Anniversary website: <http://www.usi.edu/50>
  - B. Next Staff Council General Meeting: January 14, 2015, at 2:00 p.m., Room TBA

There being no further business, the meeting was adjourned 2:32 p.m.

Respectfully Submitted,  
Kim Sullivan  
Secretary