**Liberal Arts Council  
March 3, 2015**

Present: M. Dixon, J. deJong, S. Rode, I. Phillips, T. Schroer, S. Spencer, W. Rinks, MT Hallock Morris, H. Braysmith, R. Gennaro, J. Evey, C. Rivera, E. Wasserman, and K. Oeth.

Absent: M. Aakhus, J. Hardgrave, P. Moore, R. Lutton, and R. Rowland.

The meeting started at 9:03 a.m.

**I. Curriculum Petitions**

CRIM234: Introduction to Corrections. T. Schroer introduced the course modification petition. The petition was approved unanimously.

CRIM244: Police & Society. T. Schroer introduced the course modification petition. The petition was approved unanimously.

FREN335: French for the Professional. S. Rode introduced the new course petition. The petition was approved unanimously.

JPN 255: Japanese Civilization. S. Rode introduced the course deletion petition. The petition was approved unanimously.

**II. Chair Evaluations**

M. Dixon announced that chair evaluations were distributed to faculty yesterday; faculty will have until Monday March 9 to complete the online evaluations.

**III. Liberal Arts Information in the News**

M. Dixon reported that the Dean’s office will begin coordinating the collection of a digital archive within which will be collected all news items concerning faculty, staff, and students of the College of Liberal Arts. He asked chairs to please send to him any relevant news items.

**IV. Liberal Arts Advisory Board**

J. deJong distributed to chairs a document outlining the purpose and responsibilities of the College of Liberal Arts Advisory Board. She asked chairs to review the document carefully and to send any recommendations to her and M. Dixon. She reiterated that we intend to have a first meeting of the advisory board in late April or early May, if possible. She requested also that each chair submit to M. Aakhus the name of an individual who might represent the department on the advisory board by Friday March 20. Once recommendations have been collected, M. Aakhus will send a letter of invitation to each individual to serve on the advisory board.

**V. Liberal Arts Facilities**

M. Dixon stated that he and J. deJong are compiling a comprehensive list of Liberal Arts facilities and spaces to be included with the College of Liberal Arts Strategic Plan. This list can be used also to update information on the Liberal Arts web pages. J. deJong will distribute electronically the draft list today; please forward to her and M. Dixon any additional information that should be included by Tuesday March 31.

**VI. Budget Hearing Updates**

M. Dixon reported that no date has been set yet for the budget hearings. He announced also that the packet containing the College of Liberal Arts’ requests would be assembled next week.

**VII. Open Items from Chairs**

S. Spencer initiated a discussion about Early Alert grading and mid-term grades. He would like to see the date at which these are due to be a week later than they currently are. Several others agreed this would be an improvement.

**VIII. Announcements**

M. Dixon announced that Dr. B. Hart has agreed to serve as the Director of the MALS program.

MT Hallock Morris announced that A. Mark will present the annual H. Lee Cooper Award lecture tomorrow, Wednesday March 4 at 3:30 in Forum I. Her presentation is entitled “The Beauty of the Core. It’s Not Just for Apples and Abs.”

The meeting was adjourned at 9:47 a.m.