

Faculty Senate Minutes
Friday, December 5, 2014
UC206

Meeting called to order: 3:00

Present: Jason Fertig, Joanne Artz, Cindy DeLoney-Marino, Rex Strange, Tony Maria, Rob Millard-Mendez, Marilyn Ostendorf, Matthew Hanka, Jessica Garcés Jensen, Jennifer Williams, Ethel Elkins, Peggy Shields, Gabriela Mustata Wilson, Kindra Strupp, John Farless, Peter Whiting, Ron Rochon, Shelly Blunt

1. Approval of minutes from November 14, 2014: Approved with one abstention.

2. Report from Kindra Strupp:

- Kindra stressed the importance of contacting the Marketing and Communications department before interacting with media, including the Shield. They have a list of faculty experts that might be contacted by media, but the list needs updating.
- Rex asked if the new media policy would become part of the faculty handbook.
- Cindy asked if the policy applied to students posting recordings from lecture to the internet, etc.... Kindra replied that the policy does not address this kind of thing.
- Marilyn asked if there was any recourse in the case of such an incident. Ron mentioned that he can bring legal counsel to a Senate meeting to answer questions like this, but we need to pull together a list of questions first.
- Rex made a motion to endorse the new media policy; Marilyn seconded; unanimous approval.

3. Report from Jason Fertig:

- The ad hoc committee on P&T just met today. They should have something for us by the spring. The committee, which will be chaired by Rex Strange, is composed of the following members:
 - Ernest Hall and Peter Cashel Cordo (College of Business)
 - Roberta Hoback and Emily Holt (Health Professions)
 - Betty Hart and Amy Mark (Liberal Arts)
 - Zane Mitchell and Rex Strange (Pott College)
 - Rocco Gennaro is the representative from the Council of Chairs
 - Scott Gordon is the representative Dean
- Ron realized that the committee should include someone from the library. He will talk to Peter Whiting about it.
- Jason mentioned that a charge to the Curriculum Committee might help to resolve ambiguity in regards to the section number code key for online courses. For courses where online interaction with the professor is required at specific times, perhaps a designation of NC1 would be better than NO1.
- Shelly mentioned that the Registrar manages the system, but does not make policy.
- Jennifer made a motion that Jason meet with the Registrar to work on a protocol, and then report back. Joanne seconded; unanimous approval.

4. Report from Shelly Blunt:

- The Early Alert Committee met and compiled data from the spring Early Alert initiative.
- There was 66% faculty participation in the week 3 reporting on 100- and 200-level courses. Each student was sent an email indicating his or her grade, along with instructions on accessing MyUsi and contacting faculty or the counseling center. Students that received an NA were sent hard letters. 792 students received D or F; another 1058 were indicated as deficient (e.g. NA). There was 92% faculty participation at week 6, which applied to all courses. Hard letters were sent to those with two or more

deficiencies (D, F, or NA). Withdrawal data at week 11 for the last four years indicates that fewer students dropped a class. Academic Skills usage climbed from 2939 last year to 4430 by the end of October. A survey went out to students on November 18; Student Affairs will analyze the data and report back.

- Changes for the spring: mandatory reporting at week 3 for 100- and 200-level classes will be retained, but the grade options will be Passing, D, F, or NA. Reporting at week 6 for all courses will be retained as is.
- Jennifer asked for the rationale behind requiring full grade reporting for upper level classes. Shelly responded that we need grades entered in to the system if we want to identify students at risk.

5. Report from Ron Rochon:

- Mike Strezewski will be the new head of Endeavor.
- A new academic recovery class for freshmen on probation will begin in the spring. The 1-credit class, to be taught by Academic Skills, will run for 5 weeks. If the student did not fail UNIV101, the recovery class will cost the student nothing.

6. Old Business: faculty governance and faculty perception of Faculty Senate

- Jason indicated that we want to improve faculty governance and faculty perception of Senate activities. What can we do better?
- Jessica pointed out that we need to make our website better.
- Marilyn stressed that faculty need to know about all of the issues that Senate works on.
- Jason mentioned that there will be a breakout session at the spring faculty meetings dedicated to this discussion.
- Peggy mentioned that we should move on President Bennett's offer of a stipend for summer Senate work. Also, communication between the Senate and committees would be improved if committee chairs were the liaisons, not vice versa.
- Jessica pointed out that the charge submittal form should be revised. Gabriella suggested that charges could be submitted online.
- Jason pointed out that, currently, we do not have control of the website.
- Jessica suggested that some release time might be incentive for a Senate member to work on the website.
- Marilyn made a motion that we hold off on the proposed survey of faculty perception regarding the Senate until we review feedback from the spring meeting breakout session. Peter seconded; approval with two abstentions.

7. Closing Comments:

- Jason suggested that we hold a white board session at the next meeting as a means of facilitating this discussion of how to improve Faculty Senate.
- Rex made a motion to close. Unanimous approval.

Meeting was adjourned: 5:05.

Respectfully submitted by: T. Maria