



**Staff Council Meeting  
Minutes  
October 15, 2014  
UC 2207**

**Members Present:** Danielle Artis, Lesley Attebury, Gloria Butz, Cole Collier, Vince Frazier, Marie Gallagher, Stephanie Hawes, Stephanie Higgins, Tammy Johnson, Pam Moore, Nita Musich, Angie O’Nan, Britney Orth, Kim Sullivan, Lisa Wulff

**Members Absent:** Mary Ann Bernard, Michele Duran, Erin Hollinger, Cindi Kueber, Joshua Thomas, Kirsten Williams

**Guests Present: Donna Evinger**

- I. Call to Order – Britney Orth opened the meeting at 2:07 p.m.
- II. Approval of Minutes – September 17, 2014 minutes approved with changes. Moved: Marie Gallagher, Seconded: Angie O’Nan.
- III. Committee Reports
  - A. Employee Relations - Archie’s Closet finished up on October 3, 2014 with College of Nursing and Health Professions winning the trophy. 3661 items were collected from all departments.  
Giving Tree: applications were made available starting October 6, 2014. October 31, 2014 is the deadline to submit an application. November 14, 2014 ornaments will be delivered to departments.  
Spring Picnic was discussed and it needs to be reserved in Carter Hall for this year. Make sure that it is on the Master Calendar.  
Employee Fitness – researching what is currently being offered around campus before starting any new programs.
  - B. Economic Benefits – still researching topics for the committee review. Ideas from council members were given.
  - C. Nominating-no report
  - D. ByLaws – no report
  - E. Other University Committee Reports-no reports
- IV. Old Business
  - A. Staff Council Calendar reviewed.
- V. New Business
  - A. Parental Leave Policy proposal from Administrative Senate  
Discussion. Motion passed to support the Administrative Senate Proposal.
  - B. Support Staff Recognition Award – Nomination Form  
Discussion. Suggestions for Form: Since there are 4 criteria – have an area for 2 sentences per each criteria. Administrators and Faculty should be able to nominate. Form to be available online. Staff Council members are not eligible to nominate nor receive nominations for Support Staff Recognition Award.  
Motion: Change Format of the Support Staff Recognition Award Nomination Application to include areas to answer to each specific criteria, vs. one long narrative. Also, to allow the application to be submitted online and in paper form. Motion passed.  
Motion: Support, Faculty, Administrators may nominate staff for the Support Staff Recognition Award. Motion passed.
  - C. Pet Therapy  
Discussion. Maybe a pet therapy event to be hosted by Staff Council in conjunction with a student group.
- VI. Announcements
  - A. Archie’s Birthday Party: October 21, 11:30 a.m.
  - B. Next Staff Council General Meeting: November 19, 2 p.m. UC206

There being no further business, the meeting was adjourned 3:03 p.m.

Respectfully Submitted,  
Kim Sullivan  
Secretary