

Members Present: Danielle Artis, Lesley Attebury, Mary Ann Bernard, Gloria Butz, Michele Duran, Vince Frazier, Stephanie Higgins, Tammy Johnson, Pam Moore, Nita Musich, Angie O'Nan, Britney Orth, Joshua Thomas, Kirsten Williams

Members Absent: Erin Hollinger, Lisa Wulff, Cole Collier, Marie Gallagher, Stephanie Hawes, Kim Sullivan, Cindi Kueber

Guests Present: Donna Evinger

- I. Call to Order Britney Orth opened the meeting at 2:12 p.m.
- II. Approval of Minutes August 20, 2014 Minutes approved with changes.
- III. Committee reports
 - A. Employee Relations

Met September 10, 2014. Future meetings will be held in WA100. The year's events were discussed.

September 17-30, 2014: Archie's Closet Supply Drive. October 1 winners will be announced from the list of competing departments. There are eight departments competing, with a total of 13 departments participating in the food drive.

February 9-13, 2014: Student Worker Appreciation week.

May, 2015: Staff Picnic, themes were discussed, incorporating USI's 50th anniversary. The sub-committee has not met yet. The committee should get the date on the master calendar as soon as possible.

Giving Tree- Applications accepted beginning October 6. Paper applications will be sent to six locations. November 14- Ornaments will go out to the tree locations. December 5- Gifts are due back. December 8 & 9- Gifts will be sorted. December 10 -12 gifts can be picked-up.

Employee Fitness Program-the sub-committee met with administrators from various departments to discuss possibilities.

B. Economic Benefits

Reviewing topics on the list.

- C. Nominating No Report.
- D. Other University Committee Reports
 - 1. Campaign Britney Orth met with Foundation. 13 of the 21 Staff Council members have contributed. Support Staff contributions is at 27%
 - 2. 50th Anniversary Has met and is still discussing events. A firework display was suggested.
 - 3. Bylaws Met September 4, 2014. The committee is reviewing and found it to be more intensive than anticipated.
 - 4. Accreditation/HR No report.
 - 5. Administrative Senate and Faculty Senate No Report.
- IV. Old Business
 - A. Support Staff Recognition Award –Discussion on final decisions should be done by the end of next semester on the form set-up, the voting process (voting by component and who is allowed to vote), and should all nominees be announced.
 - B. Information Hotline There was a motion for job aids to be created.
 - C. Staff Council Calendar- The draft will be emailed.
- V. New Business
 - USI Today Feedback- A survey is being emailed for input on the likes & dislikes of the website since it is being redone.

- VI. Discussion/Announcements -
 - Next Staff Council General Meeting: Wednesday, October 15, 2014 at 2 p.m. UC2207

There being no further business, the meeting was adjourned 2:34 p.m.

Respectfully Submitted, Michele Duran Secretary for a day ©