



Building:	Room #:	Dept:
PI/Supervisor:		Phone #:
Inspected By:		Date:

S = Satisfactory, U = Unsatisfactory, N = Not Applicable

	General Work Environment	0		
1.	Work areas illuminated	S	U	Ν
2.	No food allowed	S	U	Ν
3.	Storage of combustible materials minimized	S	U	Ν
4.		S	П	N
	Trash removed promptly)	
5.	Aisles and passageways kept clear	S	U	N
6.	Heavy items stored on lower shelves	S	U	Ν
7.	Means available to reach items stored above shoulder level	S	U	Ν
8.	Storage at least 18 inches below	_		
0.	sprinkler head (in sprinklered spaces)	S	U	Ν
9.	Storage at least 24 inches below ceiling			
0.	(in non-sprinklered spaces)	S	U	Ν
10.	Storage beneath sinks minimized; only			
	cleaning products allowed.	S	U	Ν
Exi			l	
	Illuminated signs working	S		Ν
	Alternate exits available	S	U	N
	Doors not blocked or wedged open	S	U	N
	Emergency exit doors not locked or	0	0	IN
14.	blocked	S	U	Ν
В	Emergency Planning			
	cilities			
1.	Fire extinguishers mounted	S	П	Ν
2.	Fire extinguishers unobstructed	S	П	N
3.	Fire extinguisher fully charged	S	11	N
4.	Fire extinguisher tamper indicator in	0	0	IN
4.	place	S	U	Ν
5.	Eyewash and safety showers available			
٥.	and unobstructed	S	U	Ν
6.	Fire alarm pull stations unobstructed	S	П	N
7.	Emergency lights functional	S	11	N
	pections	0	0	1 4
8.	Fire extinguisher inspected annually	S	11	N
9.	Eyewash and safety shower inspected	S	11	N
	cedures	0	U	IN
	Spill control materials available	S	11	N
10.	Required Information/Postings	0	U	IN
	ormation			
1.	Material Safety Data Sheets and		l	
'	chemical inventories complete and	S	U	Ν
	readily accessible	9		1.4
2.	Written Chemical Hygiene Plan and			
4.	Emergency Action Plan is available	S	U	Ν
Po	stings	1	<u> </u>	
3.	Lab Hazard Information Forms		1	
ا ا	accurate and current	S	\cup	N
4.	Building Evacuation Routes posted	S	U	N
5.	Ice making machines posted Not for			1.4
ال	Human Consumption	S	U	Ν
D.	Personal Protective Equipment			
1.	Eye and face protection available			
'	where needed	S	U	Ν
2.	Areas requiring the use of eye			
2.	protection posted	S	U	Ν
3.	Open toe shoes prohibited.	S		N
J.	open toe snoes prombited.	J	U	1.4

E.	Electrical Hazards			
1.	Flexible cords in good condition	S	U	N
2.	Cover plate in place for outlets and			1 4
۷.	switches	S	U	Ν
3.	Circuit breaker panels unobstructed	S	U	Ν
4.	Machine/instrument access panels in			
l "	place	S	U	Ν
5.	No exposed electrical conductors	S	U	N
6.	Power strips have overload protection	S	U	N
7.	No extension cords used	S	U	N
8.	Ground fault circuit interrupters (GFCI)			1 4
0.	used for wet/exterior use	S	U	Ν
F.	Chemical Storage			
1.	Shelving adequate for loads imposed	S	U	Ν
2.	Refrigeration units for chemical storage		0	1 4
۷.	labeled "No Food"	S	U	Ν
3.	Chemical storage cabinets labeled	S	IJ	Ν
4.	Containers clearly labeled	S		N
5.	Containers kept closed except during			1.4
ا ا	transfers	S	\cup	Ν
6.	Storage strictly limited in actively used			
0.	fume hoods	S	U	Ν
7.	Containers compatible with the			
١٠.	chemical	S	U	Ν
8.	Chemicals segregated to avoid	S	U	N
ο.	incompatibilities	0	U	IN
0	Liquids not stored above eye level	S	U	N
9.		S	IJ	N
11.	Storage quantities minimized Secondary containment used during	S	U	N
11.	transport and storage of chemicals	0	U	IN
12.	Materials with shelf lives dated or if they	S	U	N
12.	appear dated are disposed	0	U	IN
G.	Flammable Liquids			
1.	Used in fume hood or well-ventilated			
١.	area	S	U	Ν
2.	Stored in flammable liquid storage			
۷.	cabinet for more than 10 gallons per	S	U	N
	room			14
3.	Refrigeration units approved for	.		
0.	flammables storage	S	U	Ν
4.	Flammables separated from strong			
l	oxidizers	S	U	Ν
5.	Class ABC or BC fire extinguisher			
-	available	S	U	Ν
6.	Flammable liquids not stored near hot			
-	plates or other ignition sources	S	U	Ν
Н.	Compressed Gases			
1.	Used in well ventilated area	S	U	N
2.	Toxic, flammable, corrosive gases used		Ť.	
	in fume hood	S	U	N
3.	Storage quantities minimized	S	U	N
4.	Secured from tipping	S	Ü	N
5.	Regulators compatible with gas cylinder	S	U	N
6.	Cylinder carts used for transport	S	Ü	N
7.	Protective valve caps in place	S	U	N
8.	Empty or unused gas cylinders			
0.	promptly returned to supplier	S	U	Ν
ь	promptly rotumou to supplier	<u> </u>	L	L

I. \	Vaste Disposal			
1.	Wastes disposed of properly through Environmental Health & Safety.	S	U	Ν
2.	Containers kept sealed except during transfer	S	U	Ν
3.	Containers labeled with the words Hazardous Waste and accumulation start date	S	U	N
4.	Constituents of the waste described on the container label	S	U	Ν
5.	Empty containers that contained acutely hazardous chemicals are treated as hazardous waste	S	U	Ν
6.	Storage limited to < 1 quart of acutely hazardous waste	S	U	Ν
7.	Containers compatible with waste	S	\cup	N
8.	Separate disposal containers available for broken glass	S	U	Ν
9.	Biohazardous waste red-bagged and boxed; sharps containers utilized	S	U	Ν
J.	Ventilation/Fume Hoods			
1.	Each chemical fume hood has been surveyed	S	\cup	Ν
2.	Fume hood vents (baffles) unobstructed	S	U	Ν
3.	Fume hoods used with sash in appropriate position	S	U	Ν

K.	Training/Awareness			
Tra	ining			
1.	Workers have attended Laboratory Safety and Emergency Action Plan Training	S	\cup	Z
2.	Workers have attended a lab-specific orientation	S	U	Ν
Aw	areness: Do laboratory workers know.			
3.	what to do in the event of an emergency, such as fire, injury, including evacuation routes	S	U	Z
4.	how to clean up chemical spills	S	U	Ν
5.	the location/contents of the Chemical Hygiene Plan	S	U	Ν
6.	the Chemical Hygiene Officer and Safety Manager for the department	S	U	Ν
7.	what an MSDS is and where to find them and other safety information	S	\cup	Z
8.	what type of personal protective equipment to use and when to use it	S	U	Z
9.	what to do with chemical waste	S		Ν
10.	what are the most hazardous materials you use and what precautions to take	S	U	Z
11.	where and how to use emergency equipment, such as safety showers and eyewash stations	S	\cup	Z
12.	to question unfamiliar visitors in the lab	S	\supset	Z
	if anyone in the laboratory is conducting unauthorized research activities	S	U	Ν
14.	to report unusual or suspicious conditions and security incidents to Public Safety.	S	U	N

<u>Descriptions / Notes</u>	conditions and security incidents to Public Safety.	S	U	Ν