



Staff Council Meeting
Minutes
February 28, 2014

Members Present: Lesley Attebury, Gloria Butz, Gyneth Fehribach, Stephanie Hawes, Stephanie Higgins, Erin Hollinger, Tammy Johnson, Amanda Mitchell, Pam Moore, Betsy Mullins, Nita Musich, Britney Orth, Michelle Simmons, Lisa Wulff

Members Absent: Brandan Garrison, Kim Jost, Cindi Kueber

Guests Present: Donna Evinger

Betsy Mullins opened the meeting.

Approval of Minutes: The Minutes from the November 22, 2013 meeting were reviewed and approved.

Committee Reports

Employee Relations: The date of the employee picnic will be May 28th and the theme is the 70's. The menu selected is fried chicken and vegetables with an ice cream bar. There will also be a donations drive at the end of the Spring semester with donation trucks around campus.

Economic Benefits: There is a new form this year for self-evaluations. Information is still being collected in regards to a call center. USI's 50th anniversary is in one year and suggestions are being made for theme nights. Inquiries were made about USI employee discounts at local businesses.

Nominating: Nomination requests will be sent out April 1st and April 29th with voting ending on June 5th.

Other University Committee Reports:

Old Business: The question was raised again about benches at the bus stops. No new information was available.

New Business:

- Resignations: Bobbie Brown and Sarah Howard resigned from Staff Council. There are no alternates to take their places. It was decided to wait until regular voting to fill the positions.
- Benefit Changes: Betsy Mullins gave a slide show presentation on how to find your benefits information on MyUSI. (slideshow provided) There are also links on HR's page on the USI website to PERF.
- 50th Anniversary: The Arts & Academic Committee will be heading up the 50th anniversary celebration. They are looking for students to sit on the committee. There is discussion of creating a timeline so they are collecting pictures. There will possibly be a ball and they are requesting ideas.
- Staff July Retreat: Betsy requested ideas for location and food for the July retreat. It was suggested the meeting involve discussions on meditation, relaxation, and healing touch.
- Review of Proposal: Betsy will present the Staff Councils budget proposal next week. Only two proposals will be allowed. The council voted for Betsy to discuss the following proposals: a 6% raise and increased pay for degreed staff employees.

Discussion/Announcements: Electronic time sheets were discussed.

The next official Staff Council meeting will be March 28, 2014 at 2:00 p.m. in UC 206.

There being no further business, Nita Musich motioned to close and Amanda Mitchell seconded. The meeting was adjourned at 3:25 p.m.

Respectfully Submitted,
Michelle Simmons
Secretary