

Faculty Senate Minutes
Friday, February 21, 2014
3 p.m. – 5 p.m. | UC 206
Meeting Secretary: Kristalyn Shefvland

Meeting Called to Order: 3:03pm

1. **PRESENT:** Daria Sevastianova, Frank Ward, Peter Whiting, Jason Fertig, Mark Rozewski, MT Hallock Morris, Kristalyn Shefvland, Marilyn Ostendorf, Shelly Blunt, Sandy Frank, Tony Maria, Mary Kay Arvin, Rex Strange, Brandon Field, Stephen Spencer, Peter Cashel-Cordo, Jennifer Williams.
2. **APPROVAL OF MINUTES FROM FEBRUARY 7, 2014:** Rex Strange made the motion, Brandon Field seconded. Unanimous approval.
3. **REPORT FROM THE PROVOST'S OFFICE** (Shelly Blunt): Master of Arts in English program will be discussed in Indianapolis next week and the hope is that it will be approved for an expedited program so that enrollment may start next fall. The Provost would like for the Promotions Committee to move away from a University wide committee to a college level committee in 2015 which will improve consistency. This will be discussed further by the Provost at a future Senate meeting. Core 39 is populated for 2014 and will be ready for advising at the March orientation. The AMIGOs have been trained to help assist students.
4. **REPORT FROM MT HALLOCK MORRIS, FACULTY SENATE CHAIR**
 - a. **Enrollment Management and Noel-Levitz:** I attended the Enrollment Management Working Group's meeting with Noel-Levitz on Friday, February 14.
 - i. During the meeting, the following planning priorities for 2014-2015 were shared:
 1. Develop retention plan; transfer knowledge necessary for ongoing annual retention planning; increase retention by 2015 (5% target for a two year period).
 2. Engage faculty and staff in dialogue about retention at USI.
 3. Review existing policies and practices surrounding the admission of students into high-risk majors where USI has enough information to confidently predict they will not succeed. Explore the development of alternative pathways to these majors.
 4. Redesign the entire summer intake process to lead students and parents through an intentional sequence of experiences from acceptance through early-to-mid summer to the start of classes and into UNIV 101.
 - ii. Strategies that were shared included:
 1. Develop a standard set of advising components and practices (re: standardizing what Freshmen advising actually is; retention analytics; ratios that allow for multiple quality contacts; early alert reporting; developing

assessment plan for advising; centralized administrative oversight of advising)

2. Continue to strengthen UNIV 101 as a key retention strategy (re: ideas included formal connection between advising and UNIV 101; have the class meet twice/week; designing by population; use analytics to inform the content of UNIV 101)
 3. Strengthen Supplemental Instruction and develop other methods of peer learning that increase student engagement and time on task
 4. Academic recovery seminar in spring for new freshmen on probation
 5. Keep first-semester freshmen on campus on weekends further into their first semester (re: developing fresh strategies)
 6. Undertake a comprehensive campaign to make USI a student-centered institution
- b. **Volunteer Needed:** I need a volunteer to sit on the 50th Anniversary Signature Event subcommittee.
- c. **Senate Budget Request:** As requested, I have contacted Miekka Cox in the President's Office regarding the Senate Budget request. As of Wednesday, February 19, protocols have not been finalized. When I know, you will know.
- d. **Benefits Study Group Meeting for Faculty Senate:** I attended this meeting on February 13 along with several other Faculty Senators. Since the time of that meeting, I have received a couple of concerned emails/phone calls from faculty members. Mark Rozewski is here to answer any questions about the changes to retirement benefits, including the email that was sent to the University Community earlier today.

5. OLD BUSINESS

- a. USI CHILDREN'S CENTER: Kristalyn Shefveld and Daria Sevastianova

6. NEW BUSINESS

- a. CORE 39 IMPLEMENTATION TASK FORCE
 - i. Changes to Policy 7 [see attached report]
 - ii. Changes to Policy 8 [see attached report]
- b. COMMITTEE LIAISONS: Contact committees and check on their progress
- c. USI OPEN MEETING PLANNING: To be held March 21, 2014

NEXT MEETING
March 7 @ 3 p.m.
UC 206