



Staff Council Meeting
Minutes
November 22, 2013

Members Present: Lesley Attebury, Bobbie Brown, Gloria Butz, Gyneth Fehribach, Brandan Garrison, Stephanie Hawes, Stephanie Higgins, Sarah Howard, Tammy Johnson, Kim Jost, Cindi Kueber, Amanda Mitchell, Pam Moore, Betsy Mullins, Britney Orth, Michelle Simmons, Lisa Wulff

Members Absent: Erin Hollinger, Nita Musich,

Guests Present: Kat Draughon, Pat Zimmerman

Betsy Mullins opened the meeting.

Approval of Minutes: The Minutes from the October 25, 2013 meeting were reviewed. Stephanie Hawes moved that the minutes be approved with changes and Bobbie Brown seconded. Motion passed.

Kat Draughon discussed the strategic plan's success. She showed how graduation rates, experiential learning opportunities, and diversity have all increased. She talked about the new Hertz rental car program and the synchronization of organizations. Various departments have increased hours toward the 24/7 campus initiative. Student satisfaction, determined through a student survey, was shown to be higher on average at USI than at comparable campuses across the country.

Committee Reports

Employee Relations: Lesley Attebury gave a report on the Giving Tree. The ornaments have been distributed across campus. There are 22 families this year: 43 children under 14, 15 children 14-18, and 44 adults. There were many families this year with multiple sets of adults (grandparents, and aunts and uncles) living in the same household. There were 215 ornaments for the children under 14 and 76 ornaments for gift cards for older children and adults. There were a total of 215 ornaments.

Economic Benefits: The committee will bring the budget proposals to the budget hearing. It was determined by council vote the order the proposals were desired as follows:

- 6% raise for support staff
- increased pay for degrees
- vacation cash out plan
- employee fee waiver increase

See attached report for details.

Nominating: No report was given.

Other University Committee Reports: Betsy Mullins was selected to be on a new Retirement Benefits Committee that includes two support staff, two faculty, two administration, Donna Moore and Mark Rozewski. At this time it has been determined that current employees should not be affected by changes made by this committee.

New Business: Jeri Broshears resigned from staff council. A new alternate needs to be chosen to take over for Jeri's term. Erin Hollinger officially took over for Miekka Cox.

It was brought up that some departments are not as open to the Support Staff Professional Development program. Think about how to help these departments be more open to participation.

Also discussed was the option of a second flex schedule for departments that cannot participate during the summer flex scheduled time.

Discussion/Announcements: There will also be a presentation from Dr. Kiessling and Terry Coleman at 10:00 a.m. on December 4th. This will replace the December Staff Council meeting. This meeting will include Staff Council and Administrative Senate and will be held in UC 2207.

The next official Staff Council meeting will be January 24, 2014 at 2:00 p.m. in UC 206.

There being no further business, Kim Jost motioned to close and Gloria Butz seconded. The meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Michelle Simmons
Secretary