

Liberal Arts Council
March 4, 2014

Present: M. Aakhus, T. Bordelon, M. Dixon, J. deJong, J. Hardgrave, S. Rode, S. Spencer, J. Evey, W. Rinks, M. Hanka (for MT Hallock Morris), C. Rivera, R. Gennaro, E. Wasserman, C. York, P. Moore, and B. Christie.

Absent: I. Phillips, T. Schroer.

Guests: Walter Fisher (Applications Systems Analyst) and Laura Suero (Distance Learning Consultant).

The meeting started at 9:02 a.m.

I. Black Board Updates

W. Fisher and L. Suero informed chairs about the imminent update to the version of Black Board used across campus. W. Fisher announced that IT will offer training sessions for faculty to learn the new version, which he warned is very different from the version currently used. Faculty will have to use the new version beginning in summer I 2014. The training sessions will begin later this spring semester so that faculty will have the chance to learn it. W. Fisher also offered to conduct training sessions with individual departments; those interested should contact him to discuss possible times and dates.

II. Approval of Minutes

The minutes of February 18 and 25, 2014 were approved unanimously.

III. Adjuncts and Medical Eligibility

M. Aakhus reviewed the current proposal regarding the calculation of adjunct hours and medical eligibility. He reminded chairs that one office hour per week for each course section taught remains the College of Liberal Arts policy and he cautioned chairs to make sure when scheduling courses that they consider whether or not an adjunct is employed elsewhere on campus.

IV. Open Items from Chairs

S. Spencer reported on the recent ICHE meeting at which the M.A. in English was considered. He encouraged all chairs currently developing new programs or considering the development of new ones that they must be prepared to answer questions pertaining to employability and to defend their answers.

The meeting was adjourned at 9:43 a.m.