

Liberal Arts Council
January 28, 2014

Present: M. Aakhus, T. Bordelon, M. Dixon, T. Schroer, J. deJong, J. Hardgrave, S. Rode, I. Phillips, S. Spencer, J. Evey, W. Rinks, M. Hanka (for MT Hallock Morris), C. Rivera, R. Gennao, D. Craig (for E. Wasserman), C. York, P. Moore, and B. Christie.

Guest: W. Bredhold

The meeting started at 9:00 a.m.

I. Approval of Minutes

The minutes of January 21, 2014 were approved unanimously.

II. CLA Green Book, Second Edition

M. Dixon reported that M. Aakhus had requested a review of the Green Book, Second Edition (Contexts and Criteria) in order to ensure that all information contained within it is current. M. Dixon has edited the document, removing references to out of date information and policy. He will distribute the revised second edition electronically to chairs for review. He requested that chairs review the draft document carefully and submit to him any recommended corrections. The Liberal Arts Council will consider the final edited draft later this semester.

III. Recognition of Adjuncts

T. Schroer expressed a desire to provide greater recognition for adjunct faculty within the College of Liberal Arts. The possibility of hosting a reception was discussed as a formal way of recognizing adjunct the contribution of adjunct faculty. There was a consensus to recognize adjunct faculty for their commitments to teaching, scholarship, and engagement. M. Aakhus stated that he would follow the recommendation of chairs in how to move forward with this initiative.

IV. Liberal Arts First Year Experience (FYE) Staffing

M. Dixon reported that he must submit by the end of the day the days and times on which the Liberal Arts FYEs would be scheduled for the fall 2014 semester. If we also have faculty members willing to teach a section, the name will be forwarded today.

V. Budget Requests and Presentations

M. Aakhus requested that chairs submit electronically their departmental budget requests by the end of the first week of February. He also encouraged chairs to re-examine the collaborative requests that had been submitted last year. He will arrange the College of Liberal Arts' budget proposals between departmental requests and collaborative requests.

VI. New Student Recruitment

M. Aakhus encouraged chairs to consider how we approach the recruitment of new students. S. Spencer asked that chairs share any creative ideas they may have and he noted that Mark Rusk has been very helpful in providing to him the names of perspective students, who have expressed an interest in English. English faculty members have contacted these

students directly. He added that faculty response has been positive to his request for assistance in contacting perspective students.

VII. Open Items from Chairs

M. Aakhus requested that chairs submit to him the reports on Faculty Annual Reports (FAR) by February 10. He would like everything be submitted in print and with faculty signatures. Hard copies of student evaluations of teaching are not required. Electronic copies of the FARs and chairs' letters should be submitted electronically also.

W. Bredhold spoke to chairs about LA Story and requested that they share with her any ideas they may have for upcoming editions. She noted also that she is considering the development of regular columns for subsequent issues.

M. Aakhus also remarked that the opening of the Andy Warhol: Photographs and Prints exhibit on Thursday January 23 was wonderful and he thanked all who had been involved in coordinating it.

VIII. Announcements

S. Rode announced that she and B. Berg will present at a talk on their research to the Harmony Society at Thrall's Opera House in New Harmony on Friday February 7.

M. Aakhus also announced that Bob Reid will deliver a presentation as part of USI's Big Read program on Wednesday February 5, at 7:00 p.m. in Mitchell Auditorium.

The meeting was adjourned at 9:58 a.m.