

**Approved Minutes  
Liberal Arts Council  
February 1, 2002**

**Present:** Dr. David Glassman, Dean, Michael Aakhus, Dr. Joseph Palladino,  
Dr. Tamara Hunt, Dr. Michael Kearns, Dr. Paul Raymond,  
Ms. Joan Kempf, Dr. Stephen Zehr, Dr. Dal Herring, Dr. Carol MacKay,  
Ms. Jo Ann LaMar and Ms. Bobbie Christie  
**Guests:** Ms. Patricia Aakhus, Mr. Chris Boyer, Mr. Dan Craig and Mr. Elliot  
Wasserman.

**Announcements**

Dr. Glassman gave a brief summary of the Academic Affairs meeting. The discussion included tenure-track positions and how they are evaluated. The administration wants to set university guidelines for evaluations and urged the individual schools to develop ways to identify what constitutes “scholarship” and still maintain the integrity of differences within disciplines.

Departments and programs in Liberal Arts will complete their budget proposals today. Dr. Glassman will review the requests and compile a list of top priorities put forward by each department and program. At the next meeting, all chairs will vote from this list without discussion. However, the dean offered to meet individually with anyone who might have questions about the selection of priorities.

**I. Approval of Minutes**

Approval of the January 18 Council meeting minutes were approved as amended and the minutes for the January 23 meeting are forthcoming.

**II. Department Chairs and Program Director Presentation**

Department chairs and program directors who presented budget proposals today were:

Mr. Chris Boyer	Theatre Management
Ms. Patricia Aakhus	International Studies
Dr. Paul Raymond	Political Science
Dr. Joseph Palladino	Psychology
Dr. Stephen Zehr	Sociology
Mr. Dan Craig	Music Program
Mr. Elliot Wasserman	Theatre

Proposals for these departments will be attached to these minutes.

**III. Around the Table**

Dr. Hunt reminded everyone of the SLAFDA deadline this Friday, February 4, 2005, by 5 PM. She also announced that Dr. Pitzer will present at the Thrall’s Opera House in New Harmony on Friday, February 11, 2005, at 6:30 as part of the week-long Harmoniefest. He will speak on “Unison, Harmony and Discord in the Harmony Society”.

Dr. Glassman reminded chairs that all faculty members, including adjuncts, are required to turn in copies of original transcripts for highest degree earned and current vitae as soon as possible. This information will also be sent to the Office of Academic Affairs. The administrative assistants will be checking faculty files to determine who needs to supply updated information.