

APPROVED

Liberal Arts Council  
Meeting 10/5/04

Attending: David Glassman, Tom Wilhelmus, Katie Waters, Carol MacKay, Steve Zehr, Tamara Hunt, Joe Palladino, Michael Kearns, Paul Raymond, Dal Herring, Jo Ann La Mar.  
Guests, Jim McGarrah and Robert West

- I. **LIBA Course Proposal:** Dr. West recommended the approval of a LIBA proposal that had been submitted by Prof. McGarrah (LIBA 497) titled, "Dien Bien Phu to Paris: America's Involvement in Vietnam 1954-1975." After discussion, Dr. Herring moved to accept the proposal after amending a short section of the course description. Dr. Palladino seconded. The motion was approved with a vote of 7-0-1.
- II. **Minutes:** The LAC draft minutes for September 21, 2004 and September 28 were discussed and approved as amended.
- III. **Junior Faculty Travel:** Dr. Glassman indicated that the junior faculty are disappointed about the amount of funding that is currently available from the university to assist their professional travel. A couple of LA chairs, on behalf of their junior faculty, have requested additional funds from the school beyond the \$400 allocated to all full-time faculty. Dr. Glassman noted that although the school appreciates the need for additional funding of junior faculty travel, it does not have any additional funds for this purpose. Academic affairs has often assisted junior faculty with an additional \$200 to \$300.
- IV. **LA Building Committee:** The Liberal Arts Building Committee, chaired by Prof. Larry Gries, will be meeting next week to discuss ideas for enhancing the aesthetic and functional aspects of the Liberal Arts Center. Suggestions by the chairs and faculty are welcome and should be submitted to Prof. Gries.
- V. **Department and Program Fund Raising:** All fundraising initiatives by departments or individual faculty must first be approved by the dean. No liberal arts member should approach the foundation concerning any question of funding without the consent of the dean.
- VI. **Reimbursement for Mentor Lunches:** Until further notice, the school will no longer reimburse mentor lunches that occur off campus. On campus mentor lunches can be held at the loft and purchased with the school's lunch card. Mentors will need to pick-up the card from Jo Ann prior to lunch as no cash reimbursement is possible.
- VII. **University Handbook Revision:** The university handbook and bulletin are currently under revision. Any suggestions for change, clarification, or editorial corrections for the handbook, need to be sent to Human Resources.
- VIII. **Excellence Through Engagement Sabbatical Leave;** Applications for the new sabbatical leave, funded by the Lily Foundation, will be sent out October 6. The leave will be initiated during the 2005-2006 academic year. Faculty may apply for both university faculty leaves during the same year, but are limited to one award. The *Excellence Through Engagement Sabbatical Leaves* will be available only during the next five years unless further funding for the activity is secured by the university.

**IX School of Liberal Arts Gonfalon:** The LAC discussed and decided upon the colors for the school's gonfalon. The two main colors will be white and citron representing the liberal arts and social sciences, with diagonal stripes of crimson and brown, representing communications and the fine arts.

**X Around the Table:**

1. The Department of Communications announced that the speaker for the Distinguished Scholar Lecture will be Allen Dawley who will present on the topic "Globalized America in the Twentieth Century."

2. The Department of History will sponsor a lecture by Scott Hughes Myerly on October 20, in the Kleymeyer Lecture Hall at 5:00 p.m. Dr. Myerly will speak on the topic "American Perspectives on the Muslim World Until 1860."