

**Approved Minutes
College of Liberal Arts
Liberal Arts Council
November 1, 2005**

Meeting came to order at 8:34 AM

Attending: David Glassman, Joe Palladino, Dal Herring, Tamara Hunt, Michael Kearns, Leslie Roberts, Katie Waters, Stephen Zehr, Paul Raymond, Jo Ann LaMar, and Angela Torres

I Approval of the Minutes (Glassman)

The Dean dispensed with the approval of the minutes today because Mr. Aakhus is off campus. The Dean asked for the chairs to submit corrections to him via e-mail and we can discuss the revised minutes next week.

II Distance Education Courses (Hunt)

A clarification was put forward on students taking courses through the Indiana College Network. They pay USI tuition but are taught by different professors at different Universities. The course is given a special designation to show that it is being taught elsewhere. Special Topics 250 and 450 were developed as place markers while the student is taking the course if it is one that does not match with a course offered by USI. Once the student finishes the course, it is transferred to USI as an elective.

III College-sponsored events (Glassman)

The Dean has noticed a drop in attendance at the College and Department sponsored events this semester. He asked that the faculty encourage their students to attend these functions. It was suggested that Kleymeyer Hall, which seats 112, or Mitchell Auditorium, which seats 450, might be a better location than using Carter Hall because of the seating and acoustics. Herring stated that the High School media day would be held in Carter Hall on November 15th, so he will walk around to listen to the acoustics. There was a consensus that knowing the schedule farther in advance would be helpful. It would also be wise not to schedule events during the University basketball games.

IV Course Modification Proposal (Palladino)

Dr. Palladino submitted two course modification proposal for Psychology 303 and 353. He stated that these courses are designed to raise the bar in order for the student to have the prerequisites needed in order to succeed. It was moved and seconded for approval of both modifications. Discussion followed. All were in favor of the course modifications.

V Banner Policy Decisions (Glassman)

The Dean thanked the chairs for their responses to the Banner policy questions. Advising in Banner will begin in March 2006 for early registration for the Fall 2006 semester. There was discussion on the faculty use of Banner for advising. The Dean's office, the chairs, and the AAs, will all be able to remove holds. The advisors will not be able to remove holds.

VI Evaluation Portfolios (Glassman)

The Dean has a small list of items that should be included in the tenure track portfolios. He will provide a check-sheet to the chairs of items that are institutionally required. There was much discussion on what should or should not be required in the portfolio. We will return to this

discussion at a later date to determine whether or not previous evaluation letters are to be included in the portfolio.

VII Academic Affairs Update (Glassman)

There was not a meeting this week.

VIII Around the Table

Dr. Herring announced that the Communications Department is already advising students. He handed out a one-page document that they use to evaluate the effectiveness of the advising.

Katie Waters announced that Dr. Stephen Pace will be on campus November 15th – 17th. His painting is hanging in the stairwell of the Liberal Arts building, and he has donated many other pieces to the University. Dr. Pace will be doing a series of prints with Mr. Aakhus and the printmaking students. He will then give a talk on his work in Mitchell Auditorium on November 17th at 7:00 PM.

Dr. Palladino announced that he was one of the teachers chosen to be published in “The Teaching of Psychology in Autobiography: Perspectives from Exemplary Psychology Teachers,” and it was actually published yesterday. His piece is titled “From the Streets of the Bronx to Academia.”

Meeting was adjourned at 10:37 AM.