

**Unapproved Minutes  
Liberal Arts Council Meeting  
October 10, 2006**

**Present:** D. Glassman, M. Aakhus, J. Palladino, K. Waters, S. Zehr, C. Barber, M. Kearns, T. Hunt, W. Rinks, S. Wolfe, A. Torres and B. Christie.

**Guest:** Deanna Odney

**I. Minutes** – No minutes available for approval. Correction to approved minutes from 6/27/06 – Tamara Hunt was omitted from attendance list.

**II. Course Modification Petitions (Barber/Hamington)**

Two course modification petitions were presented by C. Barber on behalf of M. Hamington in Philosophy. The motion for PHIL 499 – Independent Study in Philosophy was approved with modification. A motion was made and approved to table action on the proposed modification for PHIL 250 – Introduction to the Study of Religion until M. Hamington is able to meet with the LAC to address questions presented by the council.

**III. Course Modification Petitions (Kearns)**

Dr. Kearns presented four courses from English for modification. The council voted to approve the change in prerequisites for ENG 426 – Literature of the Renaissance and to delete ENG 444 – Literature in Secondary Schools from the English curriculum. The motion to change course numbers for two classes cross-listed with the Theatre Program, ENG 473-History of Western Drama I and ENG 474-History of Western Drama II was denied due to concerns about prerequisite conditions. The council suggested that Dr. Kearns meet with E. Wasserman and determine if consistency in prerequisites could be achieved.

**V. Writers' Room (Deanna Odney)**

Ms. Odney distributed flyers about the Writers' Room, a service offered to all students through Academic Skills. The program assists students with writing assignments as well as provides faculty support for dealing with students who could benefit from outside class mentoring. A representative from the Writers' Room is available to visit classes, if requested, to discuss their services. The Writers' Room is recruiting new students to become writing tutors for next semester. Tutors are paid on the student worker scale.

**IV. Faculty Searches**

A list of faculty search guidelines may be found on the Liberal Arts web site under "For Faculty." The dean continues to seek support for on-campus temporary housing for new faculty and has emphasized the importance it has for recruitment. Also, the provost has streamlined the process for placing ads for faculty searches. The dean has spoken with the new director of HR and emphasized the need for these ads to be processed more quickly. Faculty chairs were cautioned to carefully check all search ad proofs from HR before giving approval.

**VI. Academic Affairs**

1. The dean gave guidelines for sharing public information with students working on class projects. Personnel information is not public record. If any LA faculty members are unsure whether certain information is public domain or not they should check with the dean.

2. Institutional Research has a data request form for information located on the web.

3. Eligibility for nominees for the Part-time Faculty Teaching Award include part-time faculty who have taught at USI for at least three semesters in a row or one semester/year for at least three years in a row.

## **VII. Around the Table**

The dean hopes there will be several nominees from the CLA for the Excellence in Teaching Awards this year. (Glassman)

The Community of Scholars event for this year has been postponed. The new date and details will be announced soon. (Wolfe)

International Studies is working on some curriculum revisions. (Barber)

The History Department will feature Dr. Michael Hoeflich, Professor of Law at the University of Kansas, for the next Berger Lecture on November 6, 2006, in Rice Library, Room 0017, at 6 pm. Dr. Hoeflich's presentation is titled "Academic Freedom and Civil Rights from Medieval Paris to the Patriot Act." (Hunt)

Book orders for spring classes are due on Friday, October 13. Edits to orders continue to be time-consuming. (Rinks)

Assessment Day is Tuesday, November 14, 2006. Faculty proctors for testing sessions must be submitted to Bobbie no later than 8 am on October 20, 2006. Liberal Arts is required to provide 33 proctors in addition to those faculty members assigned to proctor major field tests. (Christie)

The Sociology Department will host an internationally recognized scholar for the Liberal Arts Distinguished Lecturer series in the spring semester 2007. (Zehr)

USI Theatre is presenting El-ee-mos-y-nar-y in the Mallette Theatre from October 4 through October 15, 2006. The Art Club's corn booth made record sales at the Fall Festival this year. Forty-four Art Department faculty members and students are traveling to Chicago to visit the King Tut exhibit. Hoosier native Mary Beth Edelsen will be working with students and members of the community as artist-in-residence in Historic New Harmony on a project called "Utopiana". She will be speaking at the New Harmony Gallery of Contemporary Art on Wednesday at 7 pm and again on Thursday at 7:30 pm in Kleymeyer Hall. (Waters)

Meeting was adjourned.