

## **Liberal Arts Council Meeting**

February 26, 2008

**Present:** D. Glassman, M. Aakhus, B. Hart, S. Rode, R. Priest, E. Wasserman, T. Hunt,  
J. Kempf deJong, W. Rinks, J. Evey, and A. Torres

**Guest:** Dr. Ed Jones, Associate VP for Academic Affairs; Dean of Extended Services

### **I. Engagement Activity Inventory Form**

Copies of the Outreach Inventory Form were distributed to the council and Dr. Ed Jones explained the process for reporting. The form is filled out electronically and used to report outreach activities of the faculty and students in each department over the last three years. Categories can be added to the form, but the form should remain at one page maximum. Dr. Jones will send an electronic copy of the form to each chair and will post the form on the O: drive under Extended Services. Chairs are responsible for getting the information within their department and transferring it to the dean by the end of April. If anyone has questions about the form, they should contact Dr. Jones.

### **II. Minutes**

The minutes from 1/22/08 were reviewed and approved with minor modifications.

### **III. New Course Petitions for ENG 319 and ENG 419**

Both course petitions fall within the rhetoric/composition emphasis of the English program with ENG 319 and ENG 419 taken sequentially. ENG 319 was brought to the table for discussion. It was moved, seconded and approved that ENG 319 be tabled until our next meeting. B. Hart was asked to discuss the issues that were raised by the LAC with the petition originators and invite them to meet with the council at the next meeting.

### **IV. Honors Day**

Chairs were asked to review the program for accuracy. It was agreed that for each award the chairs will announce the recipients name, hometown, and one other piece of information about the student. Chairs should provide this information to the dean for students in their departments that are winning university or college-wide awards. International studies will give an award for the first time this year. Patty Aakhus will be asked to sit in the front row of the audience and will be called upon by the dean to come up and make the presentations for the program. As a reminder, everyone should wear their regalia to Honors Day.

### **V. College Questions on Student Evaluation Forms**

The dean announced that the college will have the opportunity to ask up to ten additional questions on the student course evaluations to be used for assessment purposes. The dean asked chairs to think about what questions might be of interest. Further discussion will be scheduled on an upcoming LAC agenda.

### **VI. Policy on Hybrid Classes**

A hybrid class is any class that has a distance education component less than 50% of the course content. The dean would like the LAC to create a policy for the College that will monitor the development, scheduling and assessment of hybrid classes. It was decided that the dean should draft a preliminary document for further discussion, modification and possible approval by the LAC.

## **VII. Academic Affairs**

Salary and merit recommendation spreadsheets are to be given to the chairs on Monday, March 17<sup>th</sup>. They will need to be returned to the dean within 48 hours, and the dean must meet with each chair to review their recommendations. As a reminder, USI gives only merit increases for salary. We do not give performance increases for those who just reach the minimum level of expectation. Chairs may petition the dean for additional discretionary funds for extraordinary cases of merit or salary inequities.

There was a general discussion among the deans as to the status and future of graduate education at USI. Current policies in each College were discussed including how the deans monitor graduate programs and how blended courses should be taught.

## **VIII. Around the Table**

**DEAN'S OFFICE** (Glassman) – Chair's FARs and annual reporting forms need to be turned in to the dean by Monday, March 17<sup>th</sup>.

**COMMUNICATIONS** – Karen Bonnell has received her second Darrel Bigham Historic Southern Indiana Faculty Research award and will produce a TV program for WNIN featuring historic sites in Vincennes, Corydon, and Angel Mounds. Her first award was for "Snapshots of Indiana" with aired two weeks ago.

Erin Gibson has been notified that she will receive the first place award for a radio documentary at the April National Convention of the Broadcast Education Association in Las Vegas.

**PHILOSOPHY, POLITICAL SCIENCE & PUBLIC ADMINISTRATION**– The Philosophy Club presented the Vagina Monologues on February 14<sup>th</sup>.

WR Mack will have an article published in the May or August 2008 issue of the *Review of Policy Research* (Georgetown): "Innovation and implementation in the Public Sector: An Examination of Public Entrepreneurship."

**HISTORY** – Darrel Bigham's retirement reception is scheduled for Friday from 5-6:30 PM at the Acropolis. The reception is open to all. For individuals wishing to stay for a dinner following the reception, the cost is \$20.

The History department has been invited by EVSC to assist in the Social Science curriculum revisions for the school district.

**ART** – More than 20 USI art students had from one to three artworks selected for exhibition in the Henderson Fine Arts Center's Regional College Art Competition. USI student Brock Flamion won best in show for his piece, "Fragility", Nicholas Mason won Best 3D for "Queen of Hearts", David Rigdon won Best 2D for "Untitled (Chinese Take-Out)" and Awards of Merit were given to Brian Martin, Amy Moore, Michael Frey, and Joshua Brewer. The exhibition runs through Friday, March 11.

The art/design work of approximately 25 USI art students will be on exhibit in the upcoming Senior Seminar Exhibition II – Digital. The opening artist reception is March 1<sup>st</sup> from 4-6 PM at the New Harmony Gallery of Contemporary Art. The exhibition will run March 1-11.

**SOCIOLOGY** – Many of the Sociology faculty have been quoted recently in the Courier Press.

**DEAN'S OFFICE** (Aakhus) – A music recital featuring Susan Derry and Lenny Leibowitz will be held tomorrow evening in Forum 1 at 7 PM.

**ENGLISH** – Kenneth Gillam and Shannon Wooden have had an article accepted in the *Journal of Popular Film and Television* titled “Post-Princess Models of Gender: The New Man in Disney/Pixar.”