

Liberal Arts Council Meeting
November 20, 2007

Present: D. Glassman, M. Aakhus, J. Palladino, J. Evey, S. Rode, B. Hart, E. Wasserman, R. Priest, J. Kempf deJong, J. Hardgrave, W. Rinks, A. Torres, and B. Christie.

I. Minutes

Minutes from October 30 were reviewed. W. Rinks moved to approve the minutes with revisions. J. Palladino seconded the motion. Minutes were approved with two abstentions.

II. Orientation Data

As an aid to help department chairs monitor class enrollments for Spring 08, the dean distributed instructions for obtaining data from the "O" drive. Enrollment is up and priority registration is ongoing. Dr. Glassman encouraged the chairs to review class cap sizes and to adjust them according to course context and student demand. The dean also urged chairs to recruit new adjunct faculty members now for the spring, if they anticipate a need. He assured the council members that funds for additional adjunct faculty would be available if student enrollment requires more classes. This is the second-largest freshman class for Liberal Arts and the dean asked for increased efforts in student retention. Information regarding liberal arts students who have not yet registered is available through Institutional Research.

III. Deans, Chairs and AA's Holiday Lunch

Since no dates before the Christmas break are open for all chairs and deans to attend, the LA Staff Holiday Lunch has been tentatively set for Tuesday, January 8, 2008. The location is to be determined.

IV. New Course Petition ENG 399

Dr. Hart presented a new graduate course petition for English, ENG 553 *Shakespeare: Comedies/Romances*, 3 credit hours. This course is a Creative Writing course and has been designed in response to a demand for more options for Creative Writing majors. Questions were raised and discussed. The petition was approved with modifications.

V. Hybrid Classes in Liberal Arts

In response to some issues being raised regarding class activities outside of scheduled classroom time, the dean is initiating a formal policy for hybrid courses. He asked the department chairs for assistance in creating some guidelines. It was generally agreed that the chairs need to be aware of courses taught as hybrids at the beginning of the semester and that class meeting times and places should be included in the syllabus. The main objectives of this effort are: 1) to keep department chairs aware of what is going on in and/or out of the classroom, and; 2) to provide best practices in teaching within the College of Liberal Arts. The Distance Education Office can provide helpful information about alternative class planning. There will not be time to get a policy formalized in time for the spring semester.

VI. Promotion Stipends

Last year, the university changed pay for promotion from a stipend to a percentage of base salary.

With approval from the faculty senate, the provost has reinstated the stipend system of salary increase for promotion. The stipend system will be effective this year and has been set at \$1500 for promotion to assistant professor, \$3,000 for promotion to associate professor and \$4,500 for promotion to full professor.

VII. Assessment Revisited

The dean met with all department chairs individually in an effort to assist them in completing the online survey that was requested by the provost regarding assessment strategies. The completed information is due tomorrow.

VIII. Scholarship of Engagement

Community engagement and service learning is part of the USI mission as well as a component of professional contracts. Outreach is the broadest term for a university professional working in/with the community. There are two forms of faculty outreach. The first is service, which is generated by the institution in which your knowledge and expertise is used in community projects. The second type is engagement, which is a direct, two-way interaction with the community for mutual benefit. Scholarship of engagement must result in the dissemination of data, most preferably in a peer-reviewed publication. The College recognizes the scholarship of engagement as a meaningful activity for tenure and promotion. The theme of the January university-wide faculty meeting will be scholarly engagement and how it can be documented for tenure and promotion.

IX. Academic Affairs

Academic Affairs did not meet this week.

X. Around the Table

Dean's Office (Ms. Christie) – The USI Madrigal Feast will take place from Thursday, November 28th through Sunday, December 2.

Communications – Nearly 200 students from eleven area schools participated in High School Media Day on November 9th. Workshops were presented by five USI faculty members and several people from the newspaper.

S. Kiesel defended her dissertation this week.

History – The Community of Scholars speaker, Dr. Elisa Camiscioli, will give her presentation at 7 pm on Thursday in Kleymeyer Hall. She will also make a classroom presentation at noon on Friday in the University Center, Room 201-202.

The History Club collected \$120 for book donations.

The national meeting of the Phi Alpha Theta History Honor Society will be held in January.

Philosophy, Political Science & Public Administration – Dr. Evey announced she will assist anyone interested in submitting a nomination for the Outstanding Advisor Awards.

Modern & Classical Languages - The department will present their annual Holiday Sing-a-Long in the Forum on Friday, December 7th at 3:00 pm.

Performing Arts - The Repertory Project has closed. Auditions will be held next week for the two Spring 2008 productions, *Three-Penny Opera* and *Twelve Angry Men (Jurors)*.

D. Craig was commended for his work this past summer while on sabbatical in Ireland, collecting Irish folk music and performing with local artists.

Sociology - The Sociology/Anthropology/Criminal Justice Club made a tour of Angel Mounds State Historic Site. M. Strezewski presented a lecture at Angel Mounds.

Art - Eleven USI art faculty participated in the ArtStor training last Tuesday.

Visiting artist Jessica Myers, printmaker from Western Kentucky University, demonstrated lithography and elaborate temporary tattoos.

Visiting artist Randy Schmitt, ceramics professor from Arizona State University, demonstrated techniques in the ceramics studio and provided a lecture on his work.

There is a joint show of 2 USI Art graduates, Sherry Sullivan and Jennifer Porter, at the Oakland City University art gallery.

The Andy Warhol exhibit “Silver Clouds” opened on Saturday at the New Harmony Gallery of Contemporary Art.

Deans Office (Mr. Aakhus) -The nomination forms for the LA Outstanding Student and Kley Meyer awards are now available. Nomination deadline is December 1st.

English - L. Nichols will be defending her dissertation this week.

P. vonLowenfeldt made a video/Power Point presentation for Southern Hospitality Days.

Selina Roberts was a guest speaker in LIBA 497, *Racism in America*.

Psychology - The USI News Office is doing a story about senior psychology major, Lynda Sharrett.

Meeting was adjourned at 10:32.