

Liberal Arts Council Meeting November 15, 2011

Present: M. Aakhus, T. Bordelon, M. Dixon, E. Wasserman, S. Spencer, S. Rode, I. Phillips, T. Hunt, R. Gennaro, MT HallockMorris, R. Priest, K. Waters, W. Rinks, J. Evey, C. York, and B. Christie

I. Minutes for Approval

No minutes were available for approval.

II. Honors Revised Syllabus

W. Rinks introduced the new honors course (HONS 220) that R. Millard-Mendez has submitted. This course request will need to be reviewed in the art department before it goes any further, since it involves faculty assignment changes and other resources. Council members all agreed that department chairs must approve honors courses. K. Waters said it is a good course, however, the art department needs to be included in the planning stages. M. Aakhus requested that this discussion be tabled until the art department can discuss the proposed course.

Council members agreed that there are issues with the process for approving and assigning honors courses as "HONS" only. They prefer the courses be listed under the department title. Art agreed to schedule a meeting with N. Bambina for more discussion. T. Hunt asked that a meeting on this subject be scheduled for all chairs and directors to consider and discuss the constraints made on faculty resources. W. Rinks felt it is necessary that the council discuss this situation with N. Bambina. If the course is approved by the curriculum committee, all departments in Liberal Arts must be able to sustain teaching the course. M. Aakhus insisted that faculty from all departments need to be involved in these discussions. Council members voted unanimously to table to proposed syllabus.

III. Honors Day

T. Hunt asked when and to whom the names of award recipients are due. The names of students nominated for the Outstanding LA Student Award, Excellence in Education Award, and Bookstore Award should be forwarded to M. Aakhus. The names of those nominated for other awards should be sent to the Honors Day Committee.

IV. Open Items from Chairs

S. Spencer - The deadline for faculty members to turn in their FARS to the chairs is January 17. April 15 is the deadline for chairs to send their FARS to the dean.

M. Kearns has coordinated the production of the Amalgam for seven years and would like to step down as the advisor for this publication. Chairs were asked to forward to the dean's office the names of those interested in filling this position. M. Aakhus has guidelines for the position and he will distribute these to LA chairs.

S. Spencer announced that the search for the Director of the Center for Academic Creativity has commenced. There have been two applicants. The application is available

online. He urged committee members to contacting individuals who might be interested in applying for the position.

W. Rinks commented on the cooperation he received from HR in conducting a faculty search. He also cautioned that once the position description is listed online, changes cannot be made to it. The absence of an official transcript showing the highest degree earned can delay the process.

Meeting was adjourned at 10:00 am.