

**Liberal Arts Council**  
**January 22, 2013**

Present: M. Aakhus, T. Bordelon, M. Dixon, J. deJong, S. Spencer, E. Wasserman, R. Priest, J. Hardgrave, J. Evey, S. Rode, R. Gennaro, MT Hallock Morris, W. Rinks, I. Phillips, B. Christie, and P. Moore  
Absent: C. York

The meeting began at 9:02 a.m.

**I. Approval of Minutes**

The minutes of 11 December 2012 were approved unanimously.

**II. Budget Requests**

M. Aakhus announced that chairs will present their first-priority budget requests for staffing at the meetings of 29 January and 5 February. He again emphasized that the College of Liberal Arts will prioritize its requests as we have done in the past. He also reminded chairs that they should also consider the development of collaborative projects as well as the needs of existing programs and what is needed to develop them further. He requested that chairs' presentations on 29 January and 5 February be limited to approximately five minutes each with time available for questions after each presentation.

**III. Southern Hospitality Days**

M. Dixon reported that he met in December 2012 with E. Otto and several others from the Admissions Office to present the College of Liberal Arts' revised format for Southern Hospitality Days. The proposal was well received and will be implemented this spring. Spring 2013 Southern Hospitality dates are: February 2, February 16, March 2, and April 6.

**IV. Course Syllabi**

Syllabi for all courses taught within the College of Liberal Arts are to be collected in the Dean's Office. T. Bordelon and P. Moore will create a file in which syllabi will be collected. Administrative Assistants will be able to deposit syllabi (in pdf format) from their department(s) into this file.

**V. Open Items from Chairs**

R. Gennaro asked about the purpose of faculty attendance sheets and whether or not these could be distributed and submitted electronically.

J. Evey requested information concerning spring Assessment Day. T. Bordelon announced that we shall have a two-hour LAC brunch to discuss the college's strategic plan and assessment. The meeting will be held from 8:30-10:30.

## **VI. Announcements**

R. Priest announced that the Department of Sociology, Anthropology, and Criminal Justice Studies will host the college's Community of Scholars presentation on February 21, 2012, in Kleymeyer Hall (LA 0101) at 3:00 p.m. Dr. Anthony Webster (Southern Illinois University) will present, "The Validity of Navajo is in its Sounds: The Poetics of Punning in Contemporary Navajo Aesthetic Traditions"

J. deJong reported that the Liberal Arts Honors Day Awards Committee received very few applications this year. A second call for applications for will be distributed.

The meeting was adjourned at 10:07 a.m.