

**Liberal Arts Council**  
**December 3, 2013**

Present: M. Aakhus, M. Dixon, R. Priest, J. deJong, J. Hardgrave, S. Rode, S. Spencer, S. Hall, W. Rinks, R. Gennaro, C. Rivera, N. LaRowe (for MT Hallock Morris), E. Wasserman, and C. York  
Absent: I. Phillips, P. Moore, and B. Christie

The meeting started at 9:03 a.m.

**I. Approval of Minutes**

The minutes of October 29, 2013 were approved unanimously as emended.

**II. UNIV 101 (FYE) Staffing**

M. Aakhus reported that we shall need to staff ten UNIV 101 (FYE) sections and three LLC sections in fall 2014. He asked chairs to identify faculty who are willing to teach section(s). At the moment, he has no information concerning the compensation of teaching a thirteenth hour. E. Wasserman asked who will select the faculty to teach these sections. M. Aakhus wants chairs to assist in the decision-making process. Several chairs noted the difficulty involved in recruiting faculty to teach these sections without a common syllabus or template for the course. M. Aakhus requested that a group of Liberal Arts faculty be convened to prepare a sample syllabus for this course. E. Wasserman will convene this group that will be comprised of a few faculty who are interested in participating. M. Aakhus would like to have a plan in place by the end of the academic year.

**III. Open Items from Chairs**

W. Rinks commented upon the value of the information from the student satisfaction survey that chairs received from OPRA. He hopes that we shall continue to receive this information in the future as it is very beneficial.

**IV. Announcements**

J. Hardgrave announced that S. Hughes and her History 101 students will present "Frederick Douglas: Slavery, Abolition, and the Constitution in 1845," at the Evansville African American Museum this evening at 6:00 p.m.

M. Aakhus thanked R. Priest for all of her work at chair of the Sociology, Anthropology, and Criminal Justice Studies department. He announced that T. Schroer will be chair of the department beginning in January 2014 and that R. Priest will be assistant chair for the spring 2014 semester.

The meeting was adjourned at approximately 9:45 a.m.