

Liberal Arts Council
November 19, 2013

Present: M. Aakhus, T. Bordelon, M. Dixon, R. Priest, J. deJong, J. Hardgrave, S. Rode, I. Phillips, S. Spencer, S. Hall, W. Rinks, R. Gennaro, C. Rivera, MT Hallock Morris, E. Wasserman, C. York, P. Moore, and B. Christie.

The meeting started at 9:01 a.m.

I. Honors Day Awards

M. Dixon reminded chairs of the upcoming deadlines for the submission of nominations for university and college awards. He will distribute again the spreadsheet with information about these awards to chairs. Committee members this year are J. Hardgrave, J. deJong, and R. Gennaro. The College of Liberal Arts Honors Day ceremony will be held on March 18, 2014, beginning at 4:00 p.m.

II. Probationary Students

M. Dixon requested information from chairs concerning how each department handles probationary students. The consensus among chairs was that written contracts should be prepared for these students and that scheduled meeting(s) between the student and the department chair should be required. M. Aakhus encouraged chairs to document this process.

III. Open Items from Chairs

W. Rinks initiated a discussion concerning the number of students who were unable to be advised as a result of Bursars holds. This has led to low enrollments in a number of courses. Efforts are underway currently to address this problem and add greater flexibility to the process that is utilized.

IV. Announcements

J. Hardgrave reminded chairs of "Movies in the Archives" in the Rice Library Archives this evening at 6:00 p.m. He also thanked M. Aakhus for facilitating a recent trip for History students to Nashville.

S. Rode announced that the annual Multilingual Poetry Reading will take place on Wednesday November 20 in Kleymeyer hall at 4:30 p.m.

The meeting was adjourned at 9:54 a.m.