



Staff Council Meeting
Minutes
July 24, 2013

Members Present: Bobbie Brown, Miekka Cox, Gyneth Fehribach, Brandan Garrison, Stephanie Hawes, Stephanie Higgins, Sarah Howard, Tammy Johnson, Kim Jost, Cindi Kueber, Amanda Mitchell, Pam Moore, Betsy Mullins, Nita Musich, Britney Orth, Michelle Simmons, Jacki Spainhour, Lisa Wulff

Members Absent: Lesley Attebury, Gloria Butz, Jeri Broshears, LaVerne Jones

Past Members Present: Mary Ann Bernard, Terry Martin

Guests Present: Donna Evinger, Andrea Gentry

Mary Ann Bernard led the first portion of the Staff Council Retreat with ice breakers.

Approval of Minutes: The Minutes from the June 27, 2013 meeting were reviewed. Bobbie Brown moved that the minutes be approved with changes and Betsy Mullins seconded. Motion passed.

Committee Reports:

Employee Relations: No report given.

Economic Benefits: Betsy Mullins still needs to meet with Chris about getting discounts without putting much money on the Eagle Access card.

Nominating: Alternates need to be reminded and/or notified about the term they are serving based on the person replaced and when they need to run.

Officer Elections: Betsy Mullins was voted as Chair, Jacki Spainhour was voted as Vice Chair, and Michelle Simmons was voted as Secretary.

The committee members were selected for all committees as follows:

Economic Benefits

Bobbie Brown
Jeri Broshears
Miekka Cox
Brandan Garrison
LaVerne Jones
Sarah Howard
Cindi Kueber
Pam Moore
Britney Orth
Stephanie Hawes

Employee Relations

Lesley Attebury
Gyneth Fehribach
Stephanie Higgins
Kim Jost
Amanda Mitchell
Michelle Simmons
Jacki Spainhour
Gloria Butz
Nita Musich
Tammy Johnson
Lisa Wulff

Nominating

Miekka Cox
Nita Musich

By Laws

Bobbie Brown
Kim Jost
Michelle Simmons

Volunteers for additional committee service are as follows: Miekka Cox with Faculty Senate, Brandan Garrison with the Safety Committee, Stephanie Higgins with the Substance committee and as Employee Ambassador in training, Amanda Mitchell as Employee Ambassador, Pam Moore with EOE, and Betsy Mullins with Parking Committee and Administrative Senate.

Andrea Gentry was the guest speaker for the retreat. She spoke of the USI Foundation and the ongoing Capital Campaign to raise \$50 million for USI.

The meeting broke for lunch catered by Spuds-N-Stuff.

The committees broke for selection of chairs, selection of meeting times, and to discuss goals for the upcoming year.

Volunteers were requested for assisting with the Fall Support Staff Meeting and Annual Employee Recognition Lunch. Those volunteers are Pam Moore, Stephanie Hawes, Cindi Kueber, and Tammy Johnson for the Support Staff Meeting and Amanda Mitchell, Pam Moore, Stephanie Hawes, and Kim Jost for the Employee Recognition Lunch. The names were sent to Donna Evinger and Jamie Schaefer in Human Resources.

The group discussed topics for the next year and what committee might head up the discussions. These topics are:

- Food boxes and a Good Will Truck at student check out in the spring – ER
- Professional Certificate Program across the university. – Both
- Information hotline/hub and visitors welcome center – Both
- Vacation and sick hours increase after 10 years – EB
- Higher percentage payout of sick time at retirement – EB
- Additional credit hour reimbursement for summer sessions – EB
- Cross class/university agreement – EB
- Morale across faculty, staff, and administration; supervisor training/retraining – Both
- Cross evaluations; 360° peer review - Both
- Volunteer Day encouraged by departments - EB

Staff Council meetings were determined to meet on the 4th Friday of each month at 2:00pm unless otherwise notified with Economic Benefits meeting the 3rd Wednesday and Employee Relations meeting the 3rd Thursday.

There being no further business, Betsy Mullins adjourned the meeting.

Respectfully Submitted,

Michelle Simmons
Secretary