



Approved Minutes
March 27, 2007

Present: Christine Crews, Gail Cummings, Deanna Engler, Yvonne Floyd, Chris Jines, Linda Lefler, Tony Morgan, Frank Nagy, David O'Grady, Bea Purcell, Sara Rhoades, Angela Torres, Julie Weinzapfel

Guest: Donna Evinger

Call to Order

Chris Jines called the meeting to order at 1:35 pm.

Approval of Minutes

Gail approved and Christine seconded the minutes of February 27, 2007 as read.

Committee Reports

Economic Benefits

Deanna stated that the committee discussed possibilities for next year's budget presentations. The committee should start researching information now. Deanna asked Staff Council to think of some new budget proposal ideas for next year. Right now our only focus is on salary increases. Chris reminded Deanna that an end-of-year report will be needed by the end of May.

Employee Relations

The Employee Picnic will be held Wednesday, May 23rd from 11 am to 1 pm. We have decided to try something different this year and will not be using Sodexo for food. The location of the picnic will be moved to the parking lot by the REC center. Employees will have access to sand volleyball and basketball. We will have a tent. It is possible to rent one with Special Events through Tru-Event Rental, but Sara is going to look into other possibilities. Last year we were charged for setting up trash cans for the picnic, but this should be donated time. Sara would like to have games of washers available as well as holding a Chinese auction. She suggested having flower pots on the tables that could be given away as prizes. Sara is to check with Foundation about the "In-Kind Gifts" requirements. Dave has offered to donate a time share for Las Vegas, but he will need to look into the tax ramifications and legality first. If he is allowed to donate the time share, the winner will have to provide transportation to and from Las Vegas, and this will be reflected in any advertising of the prize.

Sara has checked on pricing for food, BBO from Shylers is about \$4.50 per person and \$3.38 per person from Buehlers (based on 700 people). We could get chicken from Buehlers at \$2.90 per person. The majority of the council voted for chicken. Yvonne suggested going to the bread store and getting rolls to have as a side. Dave can get 600 bags of chips for a total of \$50. Sara is working with Foundation to see if we can ask LICs or GD Ritzy for a donation of ice cream. We will need servers for the meat. Maybe we can ask the VPs to serve the food. Donna suggested that we check with Sodexo about supplies or equipment that we might need for food safety. Yvonne is working with Dave Goldenberg about getting drinks donated. She will try to get Pepsi, Diet Pepsi, Sierra Mist and Water. Yvonne is to check with Lois Stevens about getting troughs to use for the drinks. Chris reminded Sara to have a year-end report by the end of May.

Nominating

Linda reported that we have 11 people for the ballot. She is waiting for one more bio. We have enough people to have one person as an alternate should someone quit during the year. Chris reminded Linda to have a year-end report by the end of May.

Old Business

Concern over the Smoking Policy

A suggestion was made to the council that building coordinators be responsible for enforcing the smoking policy. One problem with this is that the building coordinators are not always around to enforce the policy. Julie did not find anything on Ivy Tech's smoking policy. Dave is checking on other university policies to see if there is one that USI might be interested in adopting.

Recognition Award

Yvonne suggested using "destroyed" or "shredded" instead of "discard" when referring to disposing of the ballots. The term "shredded" will be used. Chris will make the changes and send the proposal to Cindy Brinker and the VPs in order to get their blessings. Subject to Pres. Hoops approval, we will start the award process this year. Chris suggested that an e-mail be sent to the staff in order to create excitement about the award. Yvonne suggested putting the information in the University Notes. Chris will ask Rose Scruggs to put the information on the Staff Council website once she has updated the forms we will use.

Adopt-a-Spot

Bea suggested using Astilbe or butterfly bushes for the spot. They are bulbs that we can plant at the end of April. It takes two people to water the plants. Send your name to Bea if you are interested in helping. Bea is to check with Sherry Seib to see if Staff Council already has a watering form.

Retreat

Joe Palladino will speak at the retreat. The retreat will be held on July 31st in RL 0017. Julie and Angela are to work on coordinating the lunches. Chris is to ask Mark Rozewski to make a presentation. Dave will present the information for the Economic Benefits

committee, and Sara will present information and time-lines for the Employee Relations committee. Chris will plan the agenda and define a time-line. Linda suggested presenting information about each committee before we break for lunch.

Staff Council Logo

The logo was given to Donna to give to review with Annie Krug and Sherrienne Standley. We have not heard any updates yet.

New Business

No new business to discuss at this time.

Discussion/Announcements

If the time-share is offered as a prize, the winner can stay for free in Las Vegas for up to 7 days but will have to pay for his/her own transportation to Las Vegas.

The next meeting will be Tuesday, April 24, 1:30 PM in LA 3001.

Adjournment

A motion to adjourn the meeting at 2:26pm was made by Yvonne and seconded by Julie.