



Approved Minutes
April 28, 2008

Present: Becky Ball, Jeri Broshears, Brian Brown, Samoa Hempfling, Mary Killian, Rene' Koressel, Terry Martin, Pam Moore, Frank Nagy, Dave O'Grady, Lyndsee Priest, Sheree Seib, Virginia Thomas, and Angela Torres

Guest: Donna Evinger and Pat Zimmerman

CALL TO ORDER

Angela Torres called the meeting to order at 2:05 p.m. Donna introduced the new Assistant Director of Human Resources, Pat Zimmerman.

APPROVAL OF MINUTES

A motion to approve the March 31, 2008 Staff Council minutes with changes was made by Becky Ball and seconded by Sheree Seib.

COMMITTEE REPORTS

Economic Benefits

No report

Employee Relations

The budget for this year's picnic is \$3,224. Amanda will be handling the picnic set-up in the space between the PAC and the RFC. Five tents will be set up for shade and serving food. 820 The Edge, campus station, will be providing music for the picnic. Rene' will check on music selection for the time of the picnic, including easy listening music for the lunch hour. We will have an Americana theme with games and an auction. Sheree is collecting items for the auction. Buttons will be made with a Staff Council logo for identifying members. The food for the picnic will be fried chicken, green beans, mashed potatoes, and cole slaw. Drinks will be donated by Pepsi and Coke. The next committee meeting will be Friday, May 4 at 11:00 a.m. in the Liberal Arts Conference Room.

Nominating Committee

The ballots have been copied and awaiting labels for distribution to support staff members on Friday. Help will be needed to count ballots.

Web Committee

Sheree showed us the webpage being developed. Items made available are employee handbook, academic programs, MyUSI, and visit USI. Suggestions were made for the bullet points that would be most beneficial for staff and Sheree will work with Ed Scharf in regards to adding the suggested topics. Any other suggestions should be directed to Sheree Seib. There has been consideration about adding a suggestion box option with

responses submitted to the chair and vice chair of staff council. The presidential search can be added to the website, when it is underway, to inform staff of search progress.

Old Business - Annual Retreat - Lyndsee has contacted several local restaurants regarding food for the retreat, including USI, Quiznos, Qdoba, Penn Station. Penn Station has the best price. Lyndsee will check with USI for cost modification. Guest speakers will be Cindy Brinker and Mark Rozewski. Sandy Davis will do the icebreaker at the beginning.

New Business - Spring Fest - comments from staff members regarding attendance will be presented at the follow-up meeting on Tuesday, April 29. There were some staff members that worked and attended Spring Fest, however, the attendance was low and the weather probably kept many people away. Location was a problem for many because it was not clear where "the valley" was located. Other suggestions from council members included having a day chairman or morning/afternoon/evening chairmen to help with coordinating volunteers. Advertising was lacking. One council member has a Facebook account and she received announcement daily about Spring Fest. Maybe placing advertisements on MyUSI or on monitors around campus would have helped get the word out to the campus employees and students. Angela will attend the follow-up session to share suggestions.

Pedometers - Get Fit Indiana provided pedometers to those signing up for the fitness program. This was a State of Indiana program, not a USI program. There were people that thought they could get their pedometer at USI, however, USI did not receive enough to meet the demand. Several complaints were made to Staff Council members regarding this issue. Additional Pedometers were received and have also been depleted.

Adopt-a-spot - Lowe's along with Operation City Beautiful will have certificates available to adopt-a-spot organizations on Saturday, May 10 at the West side Lowe's. Other places to obtain plants this spring include West side BuyLow on May 3 and the Master Gardeners sale on May 4-5 at the 4-H Center.

The next meeting will be May 19 in UC 206 at 2:00 p.m.

Adjournment

A motion to adjourn the meeting was made by Dave O'Grady and seconded by Virginia Thomas.