



Approved Minutes  
January 28, 2008

Present: Becky Ball, Jeri Broshears, Brian Brown, Samoa Hempfling, Mary Killian, Rene' Koressel, Terry Martin, Pam Moore, Tony Morgan, Frank Nagy, Dave O'Grady, Lyndsee Priest, Sheree Seib, Lisa Staples, Virginia Thomas, and Angela Torres

Guest: Donna Evinger, Sherrienne Standley

### **CALL TO ORDER**

Angela Torres called the meeting to order at 2:00 p.m. and welcomed Sherrienne Standley, guest speaker.

Sherrienne has been appointed by the Board of Trustees to coordinate the Search and Screen Committee to select USI's new president. There will be one representative from staff council to serve on the eighteen member committee. The committee is charged to review all applications and narrow the field. They will interview the selected candidates and then narrow the field to 3-5 candidates that will be invited to campus to meet with constituencies.

Sherrienne will be the liaison between the Board of Trustees and the Search and Screen Committee. The Trustees will develop statement of leadership qualities to be matched with each candidate. All representatives selected to serve on the Search and Screen Committee will be notified by May.

Additional information was made available by Ms. Standley as to the time frame, composition and charge to the committee.

A question and answer time followed with staff council asking many questions about what the university is looking for in a president and where we might see USI going in the future. Angela thanked everyone for input in the meeting and asked us to consider who might be a good representative from staff council for the Search and Screen Committee.

**Memoriam** The following memoriam was read by Angela: Gina Walker, Archive Librarian in the USI Library passed away on January 16, 2008.

**Budget presentation** Staff Council will present the budget requests on Wednesday, February 27 at 8:15 a.m. in UC 201-202. The presentation is being prepared and distributed to the council by Angela Torres for review when complete.

**Adopt a spot** Don Fleming notified us that the rectangle space near the entrance to the FA building is available if we are interested in moving our adopt a spot to that space. Council agreed to move to the new spot.

## COMMITTEE REPORTS

### Economic Benefits

The committee did not meet but Christine Crews sent an email to the committee members and their main issue at this time is budget presentation.

### Employee Relations

It was suggested that the food drive next year be moved to mid-September to not be in competition with other organizations asking for donations during the holiday season. An update on the Giving Tree was given with suggestions for how to make the program better next year. Student worker appreciation week will be February 11-15. Certificates were emailed to departments to use for recognition of student workers. It has been suggested that one binder be compiled to summarize annual events to pass on to future committee members. The employee picnic has a tentative date of Wednesday, May 21 and plans are in place to prepare for this year's event.

Nominating Committee Soliciting names for next year. Mary Killian has taken on a two year assignment with the resignation of Kitty Wusstig.

Web Committee It was suggested that the web site main page include current activities and current minutes.

**Old Business** - none

**New Business** - none

The next meeting will be February 25 in UC 206 at 2:00 p.m.

### **Adjournment**

A motion to adjourn the meeting at 2:50 was made by David O'Grady and seconded by Pam Moore.