



Approved Minutes  
November 25, 2008

Present: Chris Jines, Teresa Schmitt, Michelle Herrmann, Charlene Kaufman, Frank Nagy, Sheree Seib, Jacki Spainhour, Cynthia York, Julie Bordelon, Pam Moore, Terry Martin, Catherine Vaughan, Samoa Hempfling, Donna Evinger, Kim Shelton, Dave O'Grady, Mary Killian, Angie Goebel

### **CALL TO ORDER**

Chris Jines called the meeting to order at 2:05 p.m.

Approval of minutes from October 28, 2008; motion by Dave O'Grady, seconded by Julie Bordelon.

Dave O'Grady reported for Economic Benefits Committee. Called for a vote from the council on which matters to present at the budget hearings. The majority voted the top three items to ask were: Pay raise; 4% plus 1% merit increase, Disability; short term , Tobacco- free campus (committee regrouping asked for suggestions from council, please email to Dave or Donna).

Pam Moore reported for Employee Relations. Fourteen families have been selected for the Giving Tree recipients. E-mail has been sent to confirm participants. Discussions were held regarding the gift items listed on ornaments.

Angie Goebel reported for Nominating Committee: See old business discussion regarding clarification on email sent for nominations.

Web Committee report by Sheree Seib. Giving Tree information and applications are now available on web.

### **Old Business**

Support staff member whose concern regarding reimbursement for not taking health insurance is still being investigated by Donna Evinger.

Revising by-laws; Terry reported not much progress as of time of meeting, still a member short, holiday, preparation for spring semester, etc.



Chris asked for clarification on who is composing email to supervisors regarding the importance of attendance at Staff Council meetings. It was decided Chris will collaborate with Donna and a joint email will be sent to supervisors as part of the nominating process.

Board of Trustees meeting attendance: Chris called Janel Allen, assistant to president, and discussed the benefit of a Staff Council member present to bring an awareness of Staff Council. Chris will attend the March 5, 2009 meeting. There is also a meeting on January 8<sup>th</sup> in Indianapolis.

### **New Business**

Retirees and free continuing education classes were discussed. Each continuing education class is unique in that each class has different components and costs. Persons should be referred to Extended Services for details on each class. Retiree gets same discount as employee.

USI Employees have a 15% discount at High Point Child Care

Pam contacted the ETFCU regarding an ATM on campus. She spoke to Joyce Swope and Mike Whipple who related to her the reason we no longer have one on campus was due to lack of usage, but they are open to the suggestion of putting one back on campus.

### **Discussion/Announcements**

Jacki asked for a follow up on the question regarding Staff Council's "Family Nite w/Eagles". It was decided Employee Relations Committee has too much to pursue this year.

We need clarification on USI snow day closure pay policy.

We are pleased the 75% fee waiver for dependents and spouses was approved.

Meeting adjourned at 3:10 on motion by Dave O'Grady, seconded by Kim Shelton.

Respectfully submitted,

Charlene Kaufman, Secretary