Administrative Senate Constitution and By-Laws Committee

2012-2013 Yearly Report

Committee Members:

Debbie Weigand   Chair

Larry Back   Vice-Chair

Ray Simmons

Sandy Frank

Laura McDaniel

Purpose of the Constitution and By-Laws Committee:

Reviews the constitution and by-laws of the Senate and proposes changes based on input from senate membership annually.

Summary of the 2012-2013 Committee Activities:

During the 2012-2013 Administrative Senate term, two situations arose requiring committee interpretation of current by-laws. New guidelines were discussed, brought forth to the Administrative Senate members, voted on during the annual election and accepted by constituents.

In the 2011-2012 Administrative Senate general election, a tie was encountered for one of the districts. Since there was no tie-breaking policy in place at that time, the Executive Committee, voted and broke the tie.

Article IV, Organization, Section 4, Nominations and Elections, k.

The Nominations and Elections Committee shall count the votes cast and shall declare the results to the Executive Committee **within five business days following the conclusion of voting**. **All ties in senate races shall be broken by a vote of the Nominations and Elections Committee. Ties for Executive Committee offices shall be broken by a vote of the full Administrative Senate.** The Executive Committee shall validate the conduct of the election and shall certify the election prior to the June meeting. When the election is certified, the Nominations and Elections Committee shall transmit a report containing the tabulation of votes cast to the secretary/treasurer of the Senate.

At the direction of the chair of the Administrative Senate, the Constitution and By-Laws Committee members researched and brought forward new guidelines to be voted on by the entire Administrative Senate. Problems arose in the preparation of the 2013-2014 ballot due to actual dates listed in the By-Laws. The By-Laws for the deadline and declaring of results are being amended to read:

Article IV, Organization, Section 4, Nominations and Elections, j.

Deadline for voting is 5 p.m. on the **following Tuesday**.

Both proposals were included in the ballot and accepted for the 2013-2014 Administrative Senate.