



Approved Minutes
June 23, 2010

Present: Chris Jines, Samoa Hempfling, Shannon Hoehn, Charlene Kaufman, LaVerne Jones, Michelle Herrmann, Angie Goebel, Debbie Whiteside, Amanda Mitchell, Bobbie Brown, Peggy Mahrenholz, Jacki Spainhour, Mary Ann Bernard, Melissa Miller, Sylvia Dillworth, Susan Todd, Kim Jost, Brandan Garrison, Catherine Vaughan, Donna Dippel, Julie Bordelon and Donna Evinger

CALL TO ORDER: Chris Jines called the meeting to order at 2:04 p.m.

Introduction of members of Staff Council for 2010-2011

Chris discussed mandatory attendance of the July 28th Retreat.

Approval of May meeting minutes with corrections, motion by Mary Ann Bernard and seconded by Charlene Kaufman.

Economic Benefits Committee: The Economic Benefits Committee met on Tuesday, June 22. Donna Evinger attended their meeting and reported that 40 reclassifications (administrative and support) were approved this year.

The status of the voluntary Short Term Disability insurance was also discussed in the meeting. HR has narrowed it down and is seeking the rates of two companies.

A more convenient location for the Deaconess Concern EAP was also discussed. Donna Evinger said that location was one of the questions of the renewal process, taking place July 1. She will keep us apprised of this situation.

Donna also answered questions about the flex-time policy and explained that flex/comp time is on a week-by-week basis, not by pay period. It is a supervisor's discretion to arrange a flexible schedule and Donna asked that violations be reported to her so that she can investigate. It is also up to a supervisor's discretion to allow an employee to use work time, or make them use leave time, when interviewing for an on-campus position.

The compression study was put on hold again, due to difficulty finding information because of differences in job titles and outdated information. The compression study was discussed to see if it is really viable to go ahead with.

It was also discussed what ways we can get the word out to Support Staff for them to know what benefits are available on campus. Also, it was suggested to Economic Benefits that they work on ways the different departments on campus can save money. Maybe, have a contest to see who can come up with the best idea to save their department money.

The committee asked Donna to find out the status of the budget proposals (excluding the raise) recommended by Staff Council. Donna agreed to ask Mark Rozewski.

Employee Relations: ERC discussed an overview of tasks from this past year and what to incorporate next year.

Nominating Committee: No report

Web Committee: No report.



Old Business: Donna Evinger was unaware that the information for the Professional Development Certificate was in her area for evaluation of how to conduct registration, benefit coverage and work schedule details.

The July Retreat will be held in HP 1079. Speakers invited to represent include Dr. Linda Bennett, Dr. Ronald Rochon and Donna Evinger. We are still waiting on a response from Dr. Rochon. We decided not to ask Cindy Brinker or Mark Rozewski to present this year.

“Save the Date” postcards will go out to the founders and first officers of Staff Council for the Fall Employee Luncheon, being held on Thursday, August 12, 2010. Chris Jines will get with Donna Evinger on the final approval of the postcards.

New Business: After review, the “Chair’s Annual Report” was motioned for approval, as is, by Kim Jost. The motion was seconded by Shannon Hoehn.

Donna Evinger presented Certificates of Appreciation as USI Staff Council Representatives to the following outgoing members: Chris Jines, Kim Armstrong, Julie Bordelon, Jeri Broshears, Angie Goebel, Michelle Herrmann, Frank Nagy, Jacki Spainhour and Catherine Vaughan.

Chris Jines recognized Staff Council members who had perfect attendance with a certificate. The representatives were: Donna Dippel, Samoa Hempfling, Angie Goebel and Debbie Whiteside

Discussion/Announcements: The new members were dismissed from the meeting for voting on the Employee Recognition Award.

Donna Dippel posed a question she was asked by a staff member. She was asked whether benefit eligible employees will have to pay taxes on the 75% healthcare benefit, which the university provides. We will post the question to Donna Evinger at the July Retreat as a last question.

The next time Staff Council will meet, it will be at the July Retreat on July 28 beginning at 9 am in HP 1079.

The meeting was adjourned with a motion by Julie Bordelon, seconded by Angie Goebel.

Respectfully submitted,

Samoa Hempfling, Vice-Chair