



Approved Minutes  
April 26, 2011

**Members Present:** Julie Bordelon, Sylvia Dillworth, Donna Dippel, Brandan Garrison, Shannon Hoehn, Kim Jost, Charlene Kaufman, Katie Mathew, Melissa Miller, Amanda Mitchell, Cynthia York, Angie Goebel, Catherine Vaughan, Mary Ann Bernard and Donna Evinger

**CALL TO ORDER:** Shannon Hoehn called the meeting to order at 2:06 pm.

Minutes from March 30, 2011 meeting were read and corrected. A motion to approve the minutes with corrections was made by Sylvia Dillworth, seconded by Cynthia York.

**Committee Reports:**

**Economic Benefits:** Kim Jost reported the Economic Benefits Committee met and discussed the smoking cessation program. The contact person is Christine Tollis and she informed them that nicotine patches will only be given out to people who participate in the smoking cessation programs.

**Employee Relations:** Melissa Miller reported Employee Relations Committee has sent the "save the date" email for the Employee Picnic- May 18<sup>th</sup>- next email will include the menu and what is needed for Archie's closet. Terri Alvey will create name tags for Council members. We will hand out tickets at door to be collected at food table to keep count. We have estimated 725 people at \$4.65 per person.

**Nominating Committee:** Shannon received an email from Chris stating that we need 11 representatives for this term's election.

**Smoking Committee:** No Report

**Old Business:**

Amanda Mitchell is still interested in The Ambassador Committee Chairperson position to be vacated by Chris Jines.

METS West Connection- Administration's decision to terminate summer service is final and has suggested Zimride as alternative transportation.



**New Business:**

Support Staff Employee Recognition Award- have not received any nominations at time of meeting. Reminder that June 3<sup>rd</sup> is the deadline for nominations.

Emails about maintenance/janitorial issues have been forwarded to Don Broshears. Initial response from him indicated we are not to be involved in those issues. This prompted discussion regarding baby changing stations in restrooms as well as the continued request for nursing mothers to have an area.

**Discussion/Announcements:**

Donna Dippel opened discussion for budget increase due to increase of cost of picnic. Donna Evinger reported \$3600 is the current budget and the \$500 Support Staff Award money is a separate line item in the Staff Council budget. Shannon suggested asking for increase at next year's budget presentation.

It was announced that our next meeting would be held on Wednesday May 25th, 2011 at 2pm in BE 3024.

A motion to adjourn the meeting was made by Mary Ann Bernard, seconded by Angie Goebel. The meeting was adjourned at 3:14 pm.

Respectfully submitted,  
Charlene Kaufman